

St. John's Lutheran Church
20275 Davidson Road
Brookfield, WI 53045-3572
Phone 262-786-6887

EMPLOYMENT APPLICATION

Applications are considered for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status or any other characteristic protected by any applicable law.

Name _____ Date _____

Other name(s) you have worked under (for verification of work history only) _____

Address _____ City _____ St. _____ Zip _____

Phone _____ Cell Phone _____ Email _____

Are you eligible to work In the United States of America? ☐ Yes ☐ No

Have you applied here before? ☐ Yes ☐ No

If yes, when? _____ Position applied for? _____

Available to start: _____ ☐ Full time ☐ Part time ☐ Temporary ☐ Other _____

Part One PREVIOUS WORK EXPERIENCE

Start with your present job or last job. Include military assignments and other volunteer activities. If you need additional space, please attach additional pages.

Employer 1 (present or last job) _____

Address _____ City _____ Zip _____

Dates of Employment: From: _____ To: _____ Salary/Hourly Rate _____

Phone _____ Supervisor's Name _____ Job Title _____

Job Duties _____

Reason for leaving _____

St. John's Lutheran Church EMPLOYMENT APPLICATION

Employer 2

Address

City

Zip

Dates of Employment: From: _____ To: _____ Salary/Hourly Rate _____

Phone

Supervisor's Name

Job Title

Job Duties

Reason for leaving

Employer 3

Address

City

Zip

Dates of Employment: From: _____ To: _____ Salary/Hourly Rate _____

Phone

Supervisor's Name

Job Title

Job Duties

Reason for leaving

Employer 4

Address

City

Zip

Phone

Supervisor's Name

Job Title

Job Duties

Reason for leaving

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Part Two EDUCATION

School/College Attended	City/State	# Years	Diploma or Degree
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School/College Attended	City/State	# Years	Diploma or Degree
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Other relevant training or coursework (seminars, certifications, etc)

Part Three REFERENCES

Please provide 4 references, preferably professional references. Include the Name, Address, Phone and what your relationship is with this person.

Name/Address/Relationship	Phone
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Name/Address/Relationship	Phone
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Name/Address/Relationship	Phone
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Name/Address/Relationship	Phone
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Part Four OTHER (If you have a resume, please attach it to this application.)

Describe any special qualifications for this job:

St. John's Lutheran Church EMPLOYMENT APPLICATION

Please Read Carefully Before Signing This Form

1. All information contained in this application is true and correct to the best of my knowledge and belief. I understand that misrepresentations or omissions of any kind may result in denial of employment or may lead to termination if I am hired.
2. I authorize St. John's ELCA to investigate my responses on this application and contact any or all of my former employers, schools or any individuals familiar with me or my background for the purpose of verifying any information I have provided and/or for the purpose of obtaining any information, whether favorable or unfavorable, about me.
3. I authorize any former employers, persons, firms, schools, government agencies, law enforcement agencies, or courts to release all information to this prospective employer concerning my background and employment record. I recognize that a copy of this authorization is as valid as the original and should be considered as such. I voluntarily and knowingly release and hold harmless, any persons or organizations that provide information pertaining to me or my employment.
4. I understand that, by law, St. John's ELCA may only hire people who are authorized to work in the U.S. and that, if hired, I will be required to provide proof of such authorization. I understand that upon receiving a job offer, a drug screen will be required. Employment will be contingent upon successfully passing this drug screen. I understand that, upon receiving a job offer, I may be required to provide information that would allow the church to obtain my motor vehicle record and criminal record. I further understand that if my motor vehicle or criminal record is unacceptable, for job related reasons, that I may be denied employment.
5. Regardless of whether or not I become employed by St. John's ELCA, I recognize that this application is not and should not be considered a contract of employment. I understand that employment at the church is on an at-will basis and that my employment may be terminated with or without reason, and with or without notice, at any time, at my option or the church's, unless specifically provided otherwise in a written employment contract. I further understand that no church employee or representative has the authority to enter into a contract regarding duration or terms and conditions of employment other than an officer or official of the church, and then only by means of a signed, written document.

Signature

Date