



**St. John's**

LUTHERAN ELCA

Brookfield, Wisconsin

Congregational Meeting

January 30, 2022

12:00 p.m.

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# Agenda



## St John's January Semi-Annual Meeting

January 30, 2022

- Opening prayer
- Approval of minutes from June 6, 2021, meeting
- Pastor's report
- Treasurer's report
- Old business
  - Groth Design Group update
  - Transition Team update
- New business
  - Audit report
  - Committee financial reports
  - Council News
  - Election of Nominating Committee
  - Budget discussion and approval
  - Election of Call Committee
- Adjournment

# June 6, 2021 Minutes

## St John's Annual Meeting Sunday, June 6, 2021


The annual meeting was called to order at 10:32 am by St John's Council President Brian Zach  
Brian Zach- Meeting facilitator

- Opening prayer
- A thank you to both the staff and congregation of St John's for continued hard work and dedication to the church.
- Motion to adopt the June 6, 2021, Annual Meeting agenda
  - Dawn Williams moved adopting of the June 6, 2021, Annual Meeting agenda
  - Penny Holt seconds
  - No further discussion
  - Vote taken
  - Motion carried unanimously- agenda adopted
- Approval of the January 31, 2021, Annual Meeting Minutes
  - Tim Tollander moved approval of 01/31/21 meeting minutes
  - Keith Paukner seconds
  - No further discussion
  - Vote taken
  - Motion carried unanimously- minutes approved
- Approval of the Treasurer's Report (page 14)
  - Keith Paukner moved approval of the Treasurer's Report
  - Gary Schettler seconds
  - No further discussion
  - Vote taken
  - Motion carried unanimously- Treasurer's Report approved
- Approval of the Pastor, Staff and Ministry Reports
  - Kathy Davis moved approval of the Pastor/Staff/Ministry Reports
  - Dawn Williams Seconds
  - No further discussion
  - Vote taken
  - Motion carried unanimously- Pastor/Staff/Ministry Reports approved
- Old Business
  - Transition Team- the Transition Team is continuing to monitor the Coronavirus pandemic and will communicate updates as warranted.
  - Groth Design- The Groth Design Team is planning on presenting the upcoming plans on the building improvements for St John's this upcoming fall.

# June 6, 2021 Minutes

- Question- In regard to the fall update, is this going to be a final plan or will the congregation have an input as to the design ideas?
  - Answer- Yes, there will be discussion groups that can provide inputs and suggestions for the Groth Design plans
- No further questions
- New Business
  - Staff Updates
    - Stephanie Broussard has accepted and transitioned into the position as St John's Youth Ministry Coordinator
    - The Ministry Coordinator position is still vacant and the job description is being evaluated and reworked.
    - The Office Manager Position is still vacant
      - Diane is continuing to work 5-8 hours a week to help with the office duties
      - We have 3 other congregational members who continue to volunteer with the office duties
  - No further questions
- Pastoral Support
  - Pastor Frank Janzow is continuing to help with the pastoral support but is reevaluating his commitment every 6 months. Pastor Frank is looking to retire in the near future.
    - Pastor Frank is looking to help with focus groups and possible future book discussions.
  - St John's is starting to lay the groundwork for calling another pastor for St John's. This discussion will continue over the next year.
- Nominating Committee (page 40) \*Note- Due to the Congregational Meeting being held outside and the wind being a factor, no paper ballots were made available.
  - We have 4 council members whose terms are over and are leaving the church council: Dawn Williams, Gary Schettler, Barb Lange, and Jerry Hanson
  - We have 3 people who have been nominated to fill 3 of the 4 vacant positions: Keith Paukner- Vice President, Jim Morgan- At large, Kris Wasserman- At large. The Treasure Position is still currently vacant.
    - Jerry Hanson moved that the nominees for St John's Council be acclimated.
    - Phil Lange Seconds
  - It was asked that the nominees be introduced to the congregation and they stood up and were introduced.
    - No further discussion
    - Vote taken
    - Motion carried unanimously- New Council Members have been approved

# June 6, 2021 Minutes



- Closing Prayer by Pastor Brian
- Adjournment
  - Motion to adjourn made my Kathy Davis
  - Gary Schettler Seconds
  - Vote taken
  - Motion carried
  - Meeting adjourned at 11:23

# Pastor's Report

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Jesus tells a parable. “The kingdom of God is as if someone would scatter seed on the ground, and would sleep and rise night and day, and the seed would sprout and grow, he does not know how. The earth produces of itself, first the stalk, then the head, then the grain in the head. But when the grain is ripe, at once he goes in with his sickle, because the harvest has come.” Mark 4:26-29

Here we are, once again, in winter, preparing for the year ahead. We will plant the seeds for the mission and ministries of the church. In this congregational report you will find the budget, and more importantly, the goals and priorities that have been set by the Church Council. We will plant the seeds and see how the Holy Spirit will grow the church and prayerfully we will see the growth in our midst and in our community.

The first goal is to call an associate pastor who will oversee and be engaged in important ministries of our church; namely, youth and family ministries, Christian education and small group formation, along with worship and pastoral care. We believe that additional pastoral leadership and presence can strengthen the ministries with the strong direction and support for our staff and volunteers.

The second goal is to enhance the worship space by upgrading the sound and projector systems. The in-gathering of our congregation in worship is essential to the vitality of our congregation and provides a meaningful way in which the gospel of Jesus Christ is preached in the Word, sung in our hymns, and celebrated in Holy Communion. It also enhances our abilities to provide high quality streaming and taping for those who cannot gather in person.

The third goal is to continue to grow our youth programming. This year, for instance, the ELCA youth gathering – a week-long event that occurs every three years—will be held in Minneapolis this summer. Previously over 30,000 youth, pastors, mentors, and chaperones converged to worship, learn, and serve together in life-changing ways. It is a powerful way in which to witness Christ and be transformed by the Holy Spirit.

We will plant the seeds and see how the grace and love of God will grow our faith together!

Pastor Brian Halverson

# Treasurer's Report

## BALANCE SHEET COMPARISON

Consolidated - December 2021

	Fund 01 - GENERAL FUND	Fund 02 - MISSIONS	Fund 04 - DESIGNATED	Total	12/31/20
<b>ASSETS</b>					
BANK ACCOUNTS					
CHECKING ACCOUNTS					
Waukesha State Bank 3166	\$28,703.95	\$6,508.27	\$32,183.03	67,395.25	136,721.73
SAVINGS ACCOUNTS					
Waukesha State Bank 4821	\$0.00	\$0.00	\$150,761.91	150,761.91	34,689.24
Subtotal Bank Accounts	\$28,703.95	\$6,508.27	\$182,944.94	218,157.16	171,410.97
INVESTMENTS					
BROKERAGE ACCOUNT					
Schwab 9498	\$11,871.29	\$0.00	\$0.00	11,871.29	11,870.00
Computershare 0787	\$9,755.20	\$1,800.00	\$0.00	11,555.20	
Subtotal Brokerage Account	\$21,626.49	\$1,800.00	\$0.00	23,426.49	11,870.00
CD'S					
Certa Investments 5761	\$76,990.10	\$956.96	\$79,265.15	157,212.21	157,067.60
Subtotal Investments	\$98,616.59	\$2,756.96	\$79,265.15	180,638.70	168,937.60
<b>TOTAL ASSETS</b>	<b>\$127,320.54</b>	<b>\$9,265.23</b>	<b>\$262,210.09</b>	<b>398,795.86</b>	<b>352,218.57</b>
<b>LIABILITIES</b>					
OTHER CURRENT LIABILITIES					
Credit Card - WSB	\$775.00	\$0.00	\$0.00	775.00	4,695.00
<b>TOTAL LIABILITIES</b>	<b>\$775.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>775.00</b>	<b>4,695.00</b>
<b>NET EQUITY</b>					
Unrestricted Net Assets	\$126,545.09	\$0.00	\$0.00	126,545.09	
<b>MISSIONS</b>					
BENEVOLENCES					
Akeri/Menu Assistance	\$0.00	\$0.00	\$0.00	0.00	
Bread for the World	\$0.00	\$206.00	\$0.00	206.00	
El Salvador Scholarships	\$0.00	\$4,206.00	\$0.00	4,206.00	
Greater Milwaukee Synod	\$0.00	-\$40.00	\$0.00	-40.00	
Hope Center Meals	\$0.00	\$3,700.85	\$0.00	3,700.85	
Jail Ministry	\$0.00	\$1,192.38	\$0.00	1,192.38	
Subtotal Benevolences	\$0.00	\$9,265.23	\$0.00	9,265.23	
Subtotal Missions	\$0.00	\$9,265.23	\$0.00	9,265.23	26,717.78
<b>DESIGNATED FUNDS</b>					
YOUTH					
Children's Ministry	\$0.00	\$0.00	\$300.00	300.00	
Friends of Youth	\$0.00	\$0.00	\$8,584.05	8,584.05	
Youth Fundraising	\$0.00	\$0.00	\$1,803.56	1,803.56	
Events					
Subtotal Youth	\$0.00	\$0.00	\$10,687.61	10,687.61	2,120.37
INREACH					
Good Samaritan Fund	\$0.00	\$0.00	\$3,323.52	3,323.52	
Handbell Choir	\$0.00	\$0.00	-\$143.95	-143.95	
Interiors	\$0.00	\$0.00	\$1,250.00	1,250.00	
Music Fund	\$0.00	\$0.00	\$4,484.44	4,484.44	



# Treasurer's Report

Organ Repair Fund	\$0.00	\$0.00	\$1,244.00	1,244.00	
Pastor's Discretion Fund	\$0.00	\$0.00	\$2,332.74	2,332.74	
Pastor's Sabbatical	\$0.00	\$0.00	\$2,700.60	2,700.60	
P/S Donations/Tuition	\$0.00	\$0.00	\$2,745.90	2,745.90	
Property Use	\$0.00	\$0.00	\$1,500.00	1,500.00	
Technology Upgrades	\$0.00	\$0.00	\$723.18	723.18	
Subtotal Inreach	\$0.00	\$0.00	\$20,160.43	20,160.43	114,574.04
OUTREACH					
GENERAL					
Benevolences/Evangelism	\$0.00	\$0.00	\$340.00	340.00	
Blankets LWR	\$0.00	\$0.00	\$20.00	20.00	
Int'l Staff Travel	\$0.00	\$0.00	\$2,593.82	2,593.82	
Loaves & Fishes	\$0.00	\$0.00	\$345.22	345.22	
Lutheran Social Services	\$0.00	\$0.00	-\$750.00	-750.00	
Refugee Fund	\$0.00	\$0.00	\$4,945.00	4,945.00	
Sunday School Offering	\$0.00	\$0.00	\$1,795.61	1,795.61	
World Hunger/HungerAppeal	\$0.00	\$0.00	-\$1,500.00	-1,500.00	
Subtotal General	\$0.00	\$0.00	\$7,789.65	7,789.65	
PARTNERSHIPS					
Akeri/Menu Assistance	\$0.00	\$0.00	-\$958.64	-958.64	
El Salvador - DaysForGirl	\$0.00	\$0.00	\$871.00	871.00	
El Sal-Mission of Healing	\$0.00	\$0.00	\$45.00	45.00	
El Salvador Scholarships	\$0.00	\$0.00	\$44,365.17	44,365.17	
El Salvador - Travel	\$0.00	\$0.00	\$5,013.93	5,013.93	
Greater Milwaukee Synod	\$0.00	\$0.00	\$20.00	20.00	
Greatest Need	\$0.00	\$0.00	\$1,624.11	1,624.11	
Subtotal Partnerships	\$0.00	\$0.00	\$50,980.57	50,980.57	52,485.75
WOMEN'S MINISTRY					
Prayer Shawl Ministry	\$0.00	\$0.00	\$2,553.09	2,553.09	
Newborn Kits	\$0.00	\$0.00	\$783.66	783.66	
Project Comfort	\$0.00	\$0.00	\$2,339.70	2,339.70	
Other	\$0.00	\$0.00	\$110.00	110.00	
Subtotal Women's Ministry	\$0.00	\$0.00	\$5,786.45	5,786.45	3,043.11
Subtotal Outreach	\$0.00	\$0.00	\$64,556.67	64,556.67	55,528.86
OTHER DESIGNATED					
Capital Improvement	\$0.00	\$0.00	\$11,157.89	11,157.89	
CIF DCOH	\$0.00	\$0.00	\$69,828.20	69,828.20	
CIF Donations	\$0.00	\$0.00	\$7,566.40	7,566.40	
CIF Other	\$0.00	\$0.00	\$63,659.42	63,659.42	
Deferred Revenue	\$0.00	\$0.00	\$4,040.00	4,040.00	8,035.00
Farmer's Market	\$0.00	\$0.00	\$168.95	168.95	168.95
Gifts & Memorials	\$0.00	\$0.00	\$10,328.52	10,328.52	7,558.52
Memorial Garden	\$0.00	\$0.00	\$50.00	50.00	
Preschool Payroll	\$0.00	\$0.00	\$6.45	6.45	
Subtotal Other Designated	\$0.00	\$0.00	\$166,805.83	166,805.83	15,762.47
Subtotal Designated Funds	\$0.00	\$0.00	\$262,210.54	262,210.54	185,865.37
TOTAL EQUITY	\$126,545.09	\$9,265.23	\$262,210.54	398,020.86	
TOTAL LIABILITIES AND EQUITY	\$127,320.09	\$9,265.23	\$262,210.54	398,795.86	

# Treasurer's Report

## BUDGET REPORT

### Comparison of Actual to Budget for January 2021-December 2021

Account	Actual	Budget	Difference	%
01	GENERAL FUND			
INCOME				
01-4000	INCOME			
01-4050	OPERATING REVENUE			
01-4075	UNRESTRICTED			
01-4100	General Fund	803,424.16	789,932.00	13,492.16 102 %
01-4110	Loose Checks-Non-Members	11,049.32	4,000.00	7,049.32 276 %
01-4115	Cash Contributions	3,086.59	3,900.00	-813.41 79 %
01-4120	Initial Offering/Seasonal	7,828.00	6,700.00	1,128.00 117 %
	Subtotal Unrestricted	825,388.07	804,532.00	20,856.07 103 %
	Budgeted UNRESTRICTED	825,388.07	804,532.00	-20,856.07 103 %
	Non-Budgeted UNRESTRICTED	0.00		
01-4150	OTHER RECEIPTS			
01-4155	Building Usage	1,315.00	2,400.00	-1,085.00 55 %
01-4160	Investment Income	3,574.50	1,400.00	2,174.50 255 %
01-4167	PPP Loan Forgiven	63,659.42		
01-4170	Other Income	434.80		
	Subtotal Other Receipts	68,983.72	3,800.00	65,183.72 999 %
	Budgeted OTHER RECEIPTS	4,889.50	3,800.00	-1,089.50 129 %
	Non-Budgeted OTHER RECEIPTS	64,094.22		
TOTAL	894,371.79	808,332.00	86,039.79	111 %
INCOME				
Budgeted INCOME	830,277.57	808,332.00	-21,945.57	103 %
Non-Budgeted INCOME	64,094.22			
EXPENSE				
01-5000	EXPENSES			
01-5010	PERSONNEL COSTS			
01-5015	STAFF TRAVEL/MISSION TRIP			
01-5020	Staff Travel/Mission Trip	36.96	3,500.00	3,463.04 1 %
01-5025	CONTRACTED EMPLOYEE			
01-5030	Pastoral Assistant			161 %
01-5034	Financial Consultant			
01-5035	Financial Administrator			
	Subtotal Contracted Employee	11,965.00	11,600.00	-365.00 103 %
	Budgeted CONTRACTED EMPLOYEE	9,110.00	11,600.00	2,490.00 79 %
	Non-Budgeted CONTRACTED EMPLOYEE	2,855.00		
01-5040	SUPPLY PASTOR			

# Treasurer's Report

01-5041	Supply Pastor	0.00	1,500.00	1,500.00	0 %
	Subtotal Staff Salaries	333,276.21	371,450.00	38,173.79	90 %
	Budgeted STAFF SALARIES	330,905.53	371,450.00	40,544.47	89 %
	Non-Budgeted STAFF SALARIES	2,370.68			
01-5200	PAYROLL COSTS				
01-5210	HEALTH INS & OTHER BENES				
01-5220	Senior Pastor - HSA&Life	23,637.33	29,640.00	6,002.67	80 %
01-5225	Senior Pastor - Add'l HSA	0.00	1,700.00	1,700.00	0 %
	Subtotal Health Ins & Other Benes	23,637.33	31,340.00	7,702.67	75 %
	Budgeted HEALTH INS & OTHER BENES	23,637.33	31,340.00	7,702.67	75 %
	Non-Budgeted HEALTH INS & OTHER BEN	0.00			
01-5240	PENSIONS				
01-5250	Senior Pastor - 403B	5,571.48	9,574.14	4,002.66	58 %
01-5260	SOCIAL SECURITY				
01-5270	Staff Social Security	17,377.33	27,555.25	10,177.92	63 %
	Subtotal Payroll Costs	46,586.14	68,469.39	21,883.25	68 %
	Budgeted PAYROLL COSTS	46,586.14	68,469.39	21,883.25	68 %
	Non-Budgeted PAYROLL COSTS	0.00			
01-5400	CONTINUING EDUCATION				
01-5420	Music Director	40.00			
01-5440	Senior Pastor	125.00	2,295.00	2,170.00	5 %
	Subtotal Continuing Education	165.00	2,295.00	2,130.00	7 %
	Budgeted CONTINUING EDUCATION	125.00	2,295.00	2,170.00	5 %
	Non-Budgeted CONTINUING EDUCATION	40.00			
01-5500	STAFF TRAVEL EXPENSES				
01-5510	Office Manager	0.00	690.00	690.00	0 %
01-5520	Other Staff	65.80	1,000.00	934.20	7 %
01-5530	Senior Pastor	1,300.00	690.00	-610.00	188 %
	Subtotal Staff Travel Expenses	1,365.80	2,380.00	1,014.20	57 %
	Budgeted STAFF TRAVEL EXPENSES	1,365.80	2,380.00	1,014.20	57 %
	Non-Budgeted STAFF TRAVEL EXPENSES	0.00			
	Subtotal Personnel Costs	393,395.11	461,194.39	67,799.28	85 %
	Budgeted PERSONNEL COSTS	388,129.43	461,194.39	73,064.96	84 %
	Non-Budgeted PERSONNEL COSTS	5,265.68			
01-5600	CARING & SHARING				
01-5610	CONTINUING EDUCATION				
01-5620	Seminar & Travel	25.00	3,438.00	3,413.00	1 %
01-5630	Faith and Wellness Retreat	0.00	3,438.00	3,438.00	0 %

# Treasurer's Report

01-5640	Visit/Caregiver Luncheons	0.00	1,500.00	1,500.00	0 %
01-5650	Adult Education	1,370.83	1,800.00	429.17	76 %
01-5660	Small Group Ministries	4.75	800.00	795.25	1 %
01-5670	Mail	0.00	600.00	600.00	0 %
	Subtotal Continuing Education	1,400.58	11,576.00	10,175.42	12 %
	Budgeted CONTINUING EDUCATION	1,400.58	11,576.00	10,175.42	12 %
	Non-Budgeted CONTINUING EDUCATION	0.00			
01-5700	OTHER				
01-5710	Evangelism Expense	275.00			
01-5720	Fellowship Expense	-60.25			
01-5740	Special Events	-50.92	7,350.00	7,400.92	-1 %
	Subtotal Other	163.83	7,350.00	7,186.17	2 %
	Budgeted OTHER	-50.92	7,350.00	7,400.92	-1 %
	Non-Budgeted OTHER	214.75			
	Subtotal Caring & Sharing	1,564.41	18,926.00	17,361.59	8 %
	Budgeted CARING & SHARING	1,349.66	18,926.00	17,576.34	7 %
	Non-Budgeted CARING & SHARING	214.75			
01-5800	WORSHIP & MUSIC				
01-5810	WORSHIP EXPENSE				
01-5820	Altar Paraments	2,596.50	2,500.00	-96.50	104 %
01-5840	Devotionals	465.00	1,000.00	535.00	47 %
01-5850	Flowers	272.50	2,300.00	2,027.50	12 %
01-5860	Sound Equipment	104.00	660.00	556.00	16 %
01-5870	Worship Resources	479.00	1,704.00	1,225.00	28 %
01-5880	Worship Supplies	2,165.10	1,300.00	-865.10	167 %
	Subtotal Worship Expense	6,082.10	9,464.00	3,381.90	64 %
	Budgeted WORSHIP EXPENSE	6,082.10	9,464.00	3,381.90	64 %
	Non-Budgeted WORSHIP EXPENSE	0.00			
01-6000	MUSIC MINISTRY				
01-6010	CCLI Music License	1,539.50	1,200.00	-339.50	128 %
01-6020	Fine Arts Series	0.00	100.00	100.00	0 %
01-6030	Guild Membership	0.00	190.00	190.00	0 %
01-6040	Handbell Choir	592.57	770.00	177.43	77 %
01-6050	Instrument Maintenance	1,683.67	3,946.00	2,262.33	43 %
01-6060	Instrumental/Organ Music	142.59	150.00	7.41	95 %
01-6070	KOTK	139.90	250.00	110.10	56 %
01-6080	Music Camp	0.00	50.00	50.00	0 %
01-6090	Other	172.84			
01-6100	Praise Band Music & Suppl	17.31	472.00	454.69	4 %
01-6110	Senior Choir Music	470.32	1,000.00	529.68	47 %
01-6120	Special Music/Performers	260.00	500.00	240.00	52 %
01-6130	Traditional Music	278.73	400.00	121.27	70 %
	Subtotal Music Ministry	5,297.43	9,028.00	3,730.57	59 %

# Treasurer's Report

	Budgeted MUSIC MINISTRY	5,124.59	9,028.00	3,903.41	57 %
	Non-Budgeted MUSIC MINISTRY	172.84			
	<b>Subtotal Worship &amp; Music</b>	<b>11,379.53</b>	<b>18,492.00</b>	<b>7,112.47</b>	<b>62 %</b>
	Budgeted WORSHIP & MUSIC	11,206.69	18,492.00	7,285.31	61 %
	Non-Budgeted WORSHIP & MUSIC	172.84			
01-6200	CHILDREN, YOUTH, FAMILIES				
01-6210	HIGH SCHOOL 9TH-12TH				
01-6220	High School	2,584.30	3,750.00	1,165.70	69 %
01-6230	9th Grade Confirmation	2,586.62	3,000.00	413.38	86 %
01-6240	Other	282.51			
	<b>Subtotal High School 9th-12th</b>	<b>5,453.43</b>	<b>6,750.00</b>	<b>1,296.57</b>	<b>81 %</b>
	Budgeted HIGH SCHOOL 9TH-12TH	5,170.92	6,750.00	1,579.08	77 %
	Non-Budgeted HIGH SCHOOL 9TH-12TH	282.51			
01-6300	MIDDLE SCHOOL 5TH - 8TH				
01-6305	Middle School Ministry	2,746.02	3,000.00	253.98	92 %
01-6310	CHILDREN'S MINISTRY				
01-6320	Education	3,271.32	3,600.00	328.68	91 %
01-6330	Ministry Training	0.00	500.00	500.00	0 %
01-6340	Programing	1,287.70	1,300.00	12.30	99 %
01-6350	Service & Missions	1,033.32	1,000.00	-33.32	103 %
01-6360	Sponsorship	0.00	750.00	750.00	0 %
01-6370	VBS	377.18	500.00	122.82	75 %
01-6380	Other	83.37	13,725.00	13,641.63	1 %
	<b>Subtotal Children's Ministry</b>	<b>6,052.89</b>	<b>21,375.00</b>	<b>15,322.11</b>	<b>28 %</b>
	Budgeted CHILDREN'S MINISTRY	6,052.89	21,375.00	15,322.11	28 %
	Non-Budgeted CHILDREN'S MINISTRY	0.00			
01-6400	YOUNG ADULT/COLLEGE				
01-6405	Young Adult/College	981.90	1,000.00	18.10	98 %
	<b>Subtotal Children, Youth, Families</b>	<b>15,234.24</b>	<b>32,125.00</b>	<b>16,890.76</b>	<b>47 %</b>
	Budgeted CHILDREN, YOUTH, FAMILIES	14,951.73	32,125.00	17,173.27	47 %
	Non-Budgeted CHILDREN, YOUTH, FAMIL	282.51			
01-6410	ADMINISTRATIVE EXPENSES				
01-6420	EMPLOYEE RECOGNITION				
01-6425	Employee Recognition	184.46	300.00	115.54	61 %
01-6430	ADMINISTRATIVE EXPENSES				
01-6435	Hospitality - Admin	0.00	18,300.00	18,300.00	0 %
01-6440	Insurance	16,146.00	14,333.00	-1,813.00	113 %
01-6450	Services	21,655.55	20,244.00	-1,411.55	107 %
01-6460	Supplies	21,448.47	39,687.00	18,238.53	54 %
01-6470	Technology	10,760.51	20,090.00	9,329.49	54 %
01-6480	Other	10.00	900.00	890.00	1 %
	<b>Subtotal Administrative Expenses</b>	<b>70,020.53</b>	<b>113,554.00</b>	<b>43,533.47</b>	<b>62 %</b>

# Treasurer's Report

	Budgeted ADMINISTRATIVE EXPENSES	70,020.53	113,554.00	43,533.47	62 %
	Non-Budgeted ADMINISTRATIVE EXPENSE	0.00			
01-6500	PROPERTY EXPENSES				
01-6510	Maintenance	29,116.77	34,906.00	5,789.23	83 %
01-6515	Hospitality - Property	4,339.98	9,150.00	4,810.02	47 %
01-6520	Capital Improvements	0.00	26,000.00	26,000.00	0 %
01-6530	Utilities	22,893.87	27,090.00	4,196.13	85 %
01-6540	Other	200.89			
	Subtotal Property Expenses	56,551.51	97,146.00	40,594.49	58 %
	Budgeted PROPERTY EXPENSES	56,350.62	97,146.00	40,795.38	58 %
	Non-Budgeted PROPERTY EXPENSES	200.89			
	Subtotal Administrative Expenses	126,756.50	211,000.00	84,243.50	60 %
	Budgeted ADMINISTRATIVE EXPENSES	126,555.61	211,000.00	84,444.39	60 %
	Non-Budgeted ADMINISTRATIVE EXPENSE	200.89			
01-6600	TRANSFERS				
01-6620	To CIF (fund 04)	142,525.18	9,038.00	133,487.18	999 %
01-6655	To Benevolences (Fund 02)	128,220.00	128,300.00	80.00	100 %
01-6675	To Pastor's Discret (04)	1,000.00	1,000.00	0.00	100 %
01-6680	To Mission Fund (04)	3,336.00			
01-6681-681	To Refugee Fund (04)	2,500.00			
	Subtotal Transfers	277,581.18	138,338.00	139,243.18	201 %
	Budgeted TRANSFERS	271,745.18	138,338.00	-133,407.18	196 %
	Non-Budgeted TRANSFERS	5,836.00			
	TOTAL EXPENSE	825,910.97	880,075.39	54,164.42	94 %
	Budgeted EXPENSE	813,938.30	880,075.39	66,137.09	92 %
	Non-Budgeted EXPENSE	11,972.67			

# Treasurer's Report

## OUTREACH ANALYSIS

	<u>Benv. Outreach</u>	<u>% of General Giving</u>	<u>Designated Gifts</u>	<u>Total Gifts</u>	<u>% of Total Outreach Gifts</u>	<u>2021 Budget</u>	<u>% of Budget</u>
<b>Greater Church</b>							
Greater Milwaukee Synod	66,363	7.4%		66,363	30.7%	66,363	8.2%
Subtotal	66,363	7.4%		66,363	30.7%	66,363	8.2%
<b>Outreach Partnerships</b>							
Akeri Benevolence	22,500	2.5%	18,952	41,452	19.2%	22,500	2.8%
All People's Church	10,500	1.2%	482	10,982	5.1%	10,500	1.3%
El Salvador (Scholarships)	10,575	1.2%	45,115	55,690	25.8%	10,575	1.3%
El Salvador (Healing Mission)			2,295	2,295	1.1%		
El Salvador (Days for Girls Kit)			3,346	3,346	1.6%		
Partnership Greatest Need			752	752	0.3%		
Subtotal	43,575	4.9%	70,942	114,517	53.1%	43,575	5.4%
<b>Outreach Support</b>							
Bread for the World	500	0.1%		500	0.2%	500	0.1%
Build Up a Child	300	0.0%	240	540	0.3%	300	0.0%
Disaster Relief General (ELCA)			560	560	0.3%		
Disaster Resp., Domestic (ELCA)			50	50	0.0%		
Hope Center Meals	4,000	0.4%		4,000	1.9%	4,000	0.5%
Hope Center Waukesha	4,629	0.5%	266	4,895	2.3%	4,629	0.6%
Jail Ministry	500	0.1%		500	0.2%	500	0.1%
Loaves & Fishes			30	30	0.0%		
Lutheran Social Services	3,000	0.3%	850	3,850	1.8%	3,000	0.4%
Lutherdale	1,704	0.2%		1,704	0.8%	1,704	0.2%
Refugee Fund			4,945	4,945	2.3%		
Waukesha Food Pantry			59	59	0.0%		
Women's Center	3,729	0.4%	10	3,739	1.7%	3,729	0.5%
World Hunger/Hunger Appeal			9,200	9,200	4.3%		
Subtotal	18,362	2.1%	16,210	34,572	16.0%	18,362	2.3%
<b>Outreach Programming</b>							
Christmas Food Drive			400	400	0.2%		
Subtotal							
Outreach Totals	128,300	14.3%	87,552	215,852	100.0%	128,300	15.9%
<b>General Fund Revenue</b>	<b>894,386</b>	*				2022 Budget	<b>808,332</b>

\* Revenue included \$40,000 unrestricted gift & \$63,659.42 forgiven PPP loan proceeds; without these gifts, unrestricted gifts would have been \$790,727 (2% below budget)

### Financial Highlights from 2021:

- \* \$40,000 Unrestricted Gift
- \* PowerChurch Accounting Module completed
- \* Hired a bookkeeper (Rebecca Mitchell)
- \* Have two dynamic Financial Secretaries (Penny Holt & Darlene Bahr)

### Capital Improvement Fund Revenue Sources:

9038	from Benevolence
69828	from Excess Days Cash on Hand Calc.
7566	from membership donations
63659	from PPP loan forgiveness
150091	

### Goals for 2022:

- \* Continue updating procedures to facilitate easier/timelier reporting
- \* Continue to fund the Capital Improvement Account
- \* Complete the conversion of the Membership & Contributions modules for PowerChurch

# Audit Report




submitted by Brian Zach, Council President

With St. John's finalizing the accounting software conversion from QuickBooks to PowerChuch, an audit was not conducted. Our goal is to resume this measure moving forward.



# Committee Financial Reports



## **Endowment Fund Committee Report for 2021**

submitted by Phil Lange, Chairperson

Committee: Jennifer Cranfill (Term Expires May 2025)  
Carole Lewis (Term Expires May 2024)  
Angie Rose-Mueller, Recording Secretary (Term Expires May 2025)  
Mark Sabin, Financial Secretary (Term Expires May 2023)  
Phil Lange, Chairperson (Term Expires May 2023)

Based on the positive financial performance of the Endowment Fund this past year, the Committee was able to offer two open-window promotions for accepting Grant applications. This permitted the review and approved releases of \$14,500 in March and then \$16,500 in October for a total of \$31,000. The total summary of the releases for 2021 is shown on the following page along with the yearend Balance Sheet and Fund Balance as of 12/31/2021.

All grant requests were given equal consideration for their merit and content. All approved Grants help to support either special outreach programs or specific qualifying programs within St. John's. During these times of continuing investment market uncertainty, the Restricted Fund Balance is still being further protected by our Committee with a 15% buffer factor when calculating the funds available for distribution. The Endowment Fund balance as of 12/31/2021 was \$150,928. The next open window for receipt of grant requests is currently estimated to be February or March 2022.

The Committee has also recently provided an updated brochure describing the Fund and its purpose (see the information desk), We have also provided periodic updates and information within the "Weekly Happenings" and monthly "Inspire," as well as, in a recent Stewardship mailing. We are hoping that you will consider ways in which you too can help support the ongoing outreach mission of St. John's Endowment Fund through "[The Gift that will Keep On Giving](#)".

If you have any questions concerning this report, the Fund or for the Committee itself, please contact any one of our Committee members.

# Committee Financial Reports

## St. John's Lutheran Church - Endowment Fund Balance Sheet

	<u>Year Ended</u> <u>Dec. 31, 2021</u>	<u>Year Ended</u> <u>Dec. 31, 2020</u>
ASSETS:		
Vanguard Wellington Fund - Admiral	\$150,928	\$155,182
Receivable from St. John's	0	0
TOTAL ASSETS	<u>\$150,928</u>	<u>\$155,182</u>
LIABILITIES & FUND BALANCE		
Grants Payable	\$0	\$0
Fund Balance:		
Funds Available for Distribution	28,835	33,089
Restricted Fund Balance	122,093	122,093
Total Fund Balance	<u>\$150,928</u>	<u>\$155,182</u>
TOTAL LIABILITIES & FUND BALANCE	<u>\$150,928</u>	<u>\$155,182</u>

# Committee Financial Reports

## St. John's Lutheran Church - Endowment Fund Statement of Funds

	Year Ended Dec. 31, 2021	Year Ended Dec. 31, 2020
Fund Balance:		
Beginning of the period	\$155,182	\$154,952
Endowments received	0	0
	-----	-----
Endowment grants:		
Akeri Parish Medium School Project	\$1,500	\$0
All Peoples - Isaiah 55 Food Ministries	500	0
Christmas Food Drive	0	400
El Salvador Student Scholarships	750	1,500
ELCA - Multiple Ministries	2,500	500
Habitat for Humanity - Waukesha	2,250	1,500
Hope Center - Multiple Ministries	2,000	1,400
Jeremy & Sienna Houses	2,500	1,500
Literacy Services of Wisconsin - Waukesha	1,000	0
Luther Manor - Technology	500	750
Lutheran School of Theology	1,000	1,500
Lutheran Social Services - Multiple Ministries	2,750	0
Lutherdale Bible Camp	500	0
Mission of Healing - El Salvador	2,250	1,000
NAMI - Southeast Wisconsin	1,000	0
Ronald McDonald House - Children's Hospital	500	0
Salvation Army Wauk, - Backpack 68 Program	1,500	0
Sister House/Women's Center	2,750	1,500
St. John's Good Samaritan Fund	0	500
St. John's Newborn Kits	2,000	500
St. John's Preschool	1,250	1,500
St. John's Quilt Group	0	500
Waukesha County ADRC	500	0
Waukesha Food Pantry	1,500	1,000
Total Endowment Grants	\$31,000	\$15,550
	-----	-----
Investment gains (losses):		
Investment income, dividends	\$2,708	\$3,361
ST/LT capital gain distributions	9,762	8,324
Market value gain (loss)	14,276	4,094
Net investment gains (losses)	\$26,746	\$15,780
	-----	-----
Ending Fund Balance	\$150,928	\$155,182

# Committee Financial Reports

## Gifts and Memorials Annual Report - 2021

*submitted by Barb Reed, chairperson*

Beginning Balance as of January 1, 2021	\$7,438.52
Gifts and Memorials received	2,890.00
Gifts and Memorials distributed	<u>0.00</u>
Ending Balance as of December 31, 2021	<u><u>\$10,328.52</u></u>

# Committee Financial Reports

## Memorial Garden Financial Activity for 2021

### Memorial Garden Fund

#### Funds received

Niches sold	
1 double niche @\$3000	\$3,000.00
Niche subtotal	<u>\$3,000.00</u>
1 Paver purchased @\$125	<u>\$125.00</u>
<b>Total funds received</b>	<b><u><u>\$3,125.00</u></u></b>

#### Expenses

25-Jan	Eickhof invoice #11728: 6 urns @ \$72 + \$19 shipping	\$451.00
13-Feb	Inv #11798: Peg Miller faceplate inscribing plus shipping from Eickhof	\$205.00
19-Feb	Peg Miller faceplate shipping to Eickhof	\$14.35
4-Jun	2 planters for the Memorial Garden from Costco and Target	\$69.28
16-Aug	Karen LaHann faceplate shipping to Eickhof	\$14.35
9-Sep	Inv #12721: Karen LaHann faceplate inscribing plus shipping	\$205.00
31-Dec	Columbarium Care Fund deposit for niche #33	\$119.00
<b>Total Expenses</b>		<b><u><u>\$1,077.98</u></u></b>
<b>Year 2021 net gain/loss</b>		<b>\$2,047.02</b>
<b>Account balance at end of 2020</b>		<b><u>\$8,002.43</u></b>
<b>Account balance at end of 2021</b>		<b><u><u>\$10,049.45</u></u></b>

### Columbarium Care Fund

<b>Account balance at end of 2020</b>	<b>\$3,815.84</b>
Interest for 2021	\$0.76
Deposit for niche #33	<u>\$119.00</u>
<b>Account balance at end of 2021</b>	<b><u><u>\$3,935.60</u></u></b>

# Committee Financial Reports

## Preschool Financial Report – as of December 31, 2021

submitted by Laura Rickinger, Preschool Director and Kim Zick, Preschool Treasurer

### Balance Sheet as of December 31, 2021

#### ASSETS

##### Current Assets

##### Checking/Savings

Checking Waukesha State Bank 30,302.98

Holding for Scholarship Funds 8,880.60

Total Checking/Savings 39,183.58

##### Accounts Receivable

Accounts Receivable -208.50

Total Accounts Receivable -208.50

##### Other Current Assets

Undeposited Funds 2,389.00

Total Other Current Assets 2,389.00

Total Current Assets 41,364.08

##### Fixed Assets

Furniture and Equipment 106.50

Total Fixed Assets 106.50

**TOTAL ASSETS 41,470.58**

#### LIABILITIES & EQUITY

##### Liabilities

##### Current Liabilities

##### Other Current Liabilities

Deferred Revenue 4,231.17

PPP funds from SJLC 12,640.58

Total Other Current Liabilities 16,871.75

Total Current Liabilities 16,871.75

##### Long Term Liabilities

Reserve Outdoor Learning Center 10,000.00

Total Long Term Liabilities 10,000.00

Total Liabilities 26,871.75

# Committee Financial Reports

<b>Equity</b>	
Opening Balance Equity	10,033.71
Unrestricted Net Assets	9,228.69
Net Income	<u>-4,663.57</u>
Total Equity	<u>14,598.83</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u><u>41,470.58</u></u></b>

## St. John's Preschool Profit and Loss July 2020 – June 2021

	<u>Jul '20 - Jun 21</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
DCF 2020-2021 Grant monies	24,740.00
Gifts and Donations	8,010.00
Healthy Snack Fee	2,098.37
Registration fee	1,418.00
Tuition	55,969.52
Uncategorized Income	<u>5.00</u>
Total Income	<u>92,240.89</u>
Gross Profit	92,240.89
<b>Expense</b>	
<b>Classroom expenses</b>	
Snacks and Refreshments	20.98
Supplies	<u>258.15</u>
Total Classroom expenses	279.13
Continuing Education	482.00
Credit Card/Vanco Fees	663.09
<b>Facilities &amp; Admin Expense</b>	
Advertising and Promotion	200.00
Background check	50.72
Postage	<u>62.80</u>
Total Facilities & Admin Expense	313.52

# Committee Financial Reports

Healthy Snack Expenses	698.50
Honorariums Expense	325.00
Personnel Costs	
MEDI Taxes	975.32
OASDI Taxes	4,137.63
Payroll Expenses	67,262.20
Payroll service fee	293.50
Total Personnel Costs	<u>72,668.65</u>
Professional Fees	335.00
Programs and Events Expense	
End of Year Picnic expense	10.50
Total Programs and Events Expense	<u>10.50</u>
Total Expense	<u>75,775.39</u>
Net Ordinary Income	<u>16,465.50</u>
Net Income	<u><u>16,465.50</u></u>



# Ad Hoc Committee Reports

## **GROTH Design Recap and Update**

Submitted by Brian Zach, Council President

January 16, 2022

St. John's has partnered with Milwaukee-based GROTH Design Group to develop a master plan for our building and grounds.

Below is the timeline of what activities have taken place. Please note: this is not a meeting-by-meeting timeline, but a high-level recap of the events.

- 2020** Conversations of potential larger interior and exterior projects (i.e., identifying a main entry, Circle Drive repair, etc.) lead to our partnership with GROTH Design
- Summer Mechanical, Electrical, Plumbing (MEP) assessment was conducted to determine the individual lifespans of these areas throughout the church. Pinpointing potential concerns and support for any future work/construction which may occur.
- Fall Two congregational Visioning Workshops held by Paul Barribeau of GROTH Design to guide and assistance in creating a master plan. Additional meetings were held with ministry leaders to assess their needs and building usage. These meetings and workshops allowed GROTH to shape the master plan and possible design options to meet our short and long-term needs.
- Winter Initial findings from the Workshops and ministry meetings were presented to the team for review and feedback.
- GROTH share various architectural drawings to the group which created possible solutions to our identified short and long-term needs.
- 

### **2021**

- Winter Additional St. John's members were brought on board to assist, as the scope of the project expanded. The project "expanding" was derived from the Workshop sessions, ministry leader meetings, and feedback from the team.
- New team members began looking and prioritizing the original ideas (i.e., identifying a main entry, Circle Drive repair, etc.) compared to the additional short and long needs discovered in the September meetings.
- Spring Meetings were held as a group and with GROTH Design deciphering priorities of the identify short and long-term needs in potential interior and exterior changes.
- GROTH share new architectural conceptual drawings to help visual guide our conversations and discernment.
- Summer Members visited Grace in Grace Lutheran in Grafton, along with two churches in Madison for an in person understanding of construction possibilities and to hear from church leaders about their work with GROTH Design.
- More meetings were held to look over redefined drawings and provide feedback.
-

# Ad Hoc Committee Reports

A representative from Mission Investment Fund (a financial ministry of the ELCA) spoke the group about possible funding opportunities and services they provide for churches looking at construction projects.

VJS Construction Services was brought in by GROTH Design to share construction estimates based on the short and long-term needs we identified.

Fall Meetings with GROTH Design and VJS continue as the team works through drawings and concept changes.

Winter Meetings continue as the team continues to give feedback and reviews new tweaks and changes from VJS and GROTH Design.

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## 2022

Winter The group inches closer on finalizing potential plans which can be share with the entire congregation.

A date has been set! On Sunday, May 22, 2022, we are planning to share the work the team has done with GROTH Design and VJS. Please stay tuned for more details on this event as the date approaches.

At this time St. John's has not committed to any construction or improvements, but as you have read above, a great deal of work has been done to explore the possibilities to better meet our short and long-term goals. We have been blessed by the wonderful work and expertise of Paul Barribeau at GROTH Design and the team at SJV, guiding us through these difficult conversations.

I would like to thank the members of the Interiors Visioning Team (Gail Rennie, Dick Granholm, Jan Delzer, Jeff Gubbins, Marion Schreiber and Pam Truax) for their visioning in 2019. They were sanctioned by Council to evaluate the immediate and long-range needs for the interior spaces within the church: functional, operational, and aesthetic. Based on research done by church planners and architects, they were aware that every narthex should have designated space for people to hang out and for relationships to organically form. This is where their visioning started. After visiting several churches in the area and listening to a presentation by GROTH Design, their recommendation to Council was to hire GROTH Design (architect for the Grace Lutheran Church remodel) to do a preliminary study and come up with a Master Plan that took into consideration all the anticipated mechanical, operational, aesthetic, and exterior needs that should be addressed in the very near future. The congregation and groups at St. Johns were encouraged to express their "wishes" and what needs should be met to further our various ministries. Once Council approved hiring GROTH Design, the committee stepped back and a building team was appointed to carry the project to the next level. We are grateful to the Interiors Team for their vision, dedication, and attention to detail at the onset of this project.

Thank you to the additional St. John's members who supported the conversation and efforts as the scope of this project widen. Those members are: John Almasi, Andy Petersen, Dan Thompson, Kasee Lange, Ken Bahr, Laura Rickinger, Melissa Seamanson, Gregg Everts, Sara Everts, and Tim Tollander.

Lastly, congregational members, I want to thank you for your continued support and prayers!

Blessings, Brian Zach – President

# Ad Hoc Committee Reports

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## Transition Team

Fellow Disciples,

Since March 2021, we have been gathering in person for worship, education, and small groups. We have enjoyed hearing the amazing gifts of our musicians and resumed singing. It feels good to return to what we all identify, value, and appreciate as a church. Hopefully someday soon we can safely bring back the other parts of fellowship and gathering we deeply enjoy (i.e., sharing peace).

Sadly, COVID and the recent variants have affected our lives beyond what we could have ever foreseen. Currently the reported case numbers are reaching record numbers, which prompted a letter from the Wisconsin Council of Churches urging churches to return to virtual gatherings for the next 4-6 weeks.

Our goal is to continue to keep the doors of St. John's open for those ready and comfortable gathering in-person, knowing how important and valuable this is to our spiritual health. We recognize others may not be comfortable with gathering in-person and will continue to offer virtual options so that we can all stay connected to one another and the church. That said, keeping the doors open becomes easier when we have our amazing staff present to lead and support us in all the wonderful ministries at St. John's.

In response to the rising cases and the Wisconsin Council of Churches letter, we are requesting you wear a mask while at St. John's through February 7. Masking is a simple and easy way we can ensure that our staff and worship leaders are able to continue to offer worship, music, and education each week. The Transition Team will meet February 8 to reassess further recommendations.

Transition Team: thank you for your dedication and guidance, and gratitude to all of you, for your continued prayers and support.

Praying for peace and good health to all,  
Brian Zach – President & Transition Team Chair

**Transition Team members:** Pastor Brian Halverson, Ken Bahr, Bruce Campbell, Gregg Everts, Sara Everts, Jerry Hanson, Laura Rickinger, Elizabeth Roth, Tom Potratz, Dan Thompson

# Nominating Committee

## **Nominating Committee Report**

submitted by Brian Zach, Council President

### **Nominations for 2021-2022 Nominating Committee**

1. Linnea Logan
2. Maddie Beug-Hoffman
3. Phil Lange
4. John Roth
5. Christine Hintz
6. Brian Cranfill

### **2021-2022 Church Council**

President	Brian Zach	second year	first term^
Vice-President	Keith Paukner	first year	first term
Secretary	Christine Hintze	second year	first term^
Treasurer	Dawn Williams		
At Large #1	Jim Morgan	first year	first term
At Large #2	Tim Tollander	second year	first term^
At Large #3	Maddie Beug-Hoffman	second year	first term^
At Large #4	Linnea Logan	first year	second term
At Large #5	Kris Wasserman	first year	first term

^ eligible for reelection for a second term (2022-2024)

# Proposed Budget for 2022

## Fund 01 GENERAL FUND

2022	01-4100 General Fund	866,356.00	
2022	01-4110 Loose Checks-Non-Members	4,175.00	
2022	01-4115 Cash Contributions	4,100.00	
2022	01-4120 Initial Offering/Seasonal	7,475.00	
2022	01-4155 Building Usage	1,440.00	
2022	01-4160 Investment Income	3,000.00	
2022	<b>Fund 01 Total Income</b>	<b>886,546.00</b>	

## SALARIES/COMPENSATION

2022	<b>TOTAL SALARIES</b>	<b>433,063.67</b>	
2022	<b>TOTAL HEALTH INS &amp; OTHER BENES</b>	<b>82,111.35</b>	
2022	<b>TOTAL CONTINUING EDUCATION</b>	<b>2,000.00</b>	
2022	<b>TOTAL STAFF TRAVEL EXPENSES</b>	<b>2,220.00</b>	
2022	Pastor's Discretion	1,000.00	
2022	<b>TOTAL STAFF COSTS</b>	<b>520,395.01</b>	56%

## CARING & SHARING

2022	01-5650 Adult Education	2,000.00	
2022	01-5660 Small Group Ministries	2,000.00	
2022	01-5670 Mail/Stewardship	2,385.00	
2022	01-5710 Evangelism Expense	1,000.00	
2022	01-5720 Fellowship Expense	1,000.00	
2022	<b>TOTAL CARING &amp; SHARING COSTS</b>	<b>8,385.00</b>	1%

## WORSHIP

2022	01-5820 Altar Paraments	2,500.00	
2022	01-5840 Devotionals	900.00	
2022	01-5850 Flowers	1,900.00	
2022	01-5870 Worship Resources	800.00	
2022	01-5880 Worship Supplies	2,100.00	
2022	<b>TOTAL WORSHIP COSTS</b>	<b>8,200.00</b>	1%

## MUSIC

2022	01-6010 CCLI Music License	1,326.00	
2022	01-6020 Fine Arts Series	100.00	
2022	01-6040 Guild Membership Handbell Choir (Change to Musicians Membership/Education?)	395.00	
2022	01-6045 Handbell Choir Music/Outreach	1,393.00	
2022	01-6050 Instrument Maintenance/Additions	13,500.00	
2022	01-6060 Instrumental/Organ Music	150.00	
2022	01-6070 KOTK	350.00	
2022	01-6100 Praise Band Music & Supplies	400.00	
2022	01-6110 Senior Choir Music	1,000.00	
2022	01-6120 Special Music/Performers	500.00	
2022	<b>TOTAL MUSIC</b>	<b>19,114.00</b>	2%

# Proposed Budget for 2022

## CHILDREN, YOUTH, FAMILIES

2022	01-6220 High School	13,705.00	
2022	01-6230 9th Grade Confirmation	4,680.00	
2022	01-6305 Middle School Ministry	7,000.00	
2022	01-6320 Education	4,250.00	
2022	01-6330 Ministry Training	1,000.00	
2022	01-6340 Programing	3,500.00	
2022	01-6350 Service & Missions	1,500.00	
2022	01-6360 Sponsorship	2,500.00	
2022	01-6370 VBS	2,500.00	
2022	01-6405 Young Adult/College	2,000.00	
2022	<b>TOTAL CHILDREN, YOUTH, FAMILIES</b>	<b>42,635.00</b>	4%

## ADMINISTRATIVE

2022	01-6425 Employee Recognition	300.00	
2022	01-6440 Insurance	17,500.00	
2022	01-6450 Services	28,764.00	
2022	01-6460 Supplies	41,676.00	
2022	01-6470 Technology	21,176.00	
2022	01-6510 Maintenance	40,722.15	
2022	01-6515 Hospitality - Property	9,150.00	
2022	01-6520 Capital Improvements	12,000.00	
2022	01-6530 Utilities	28,714.34	
2022	<b>TOTAL ADMINISTRATIVE</b>	<b>200,002.49</b>	22%

## BENEVOLENCES

2022	02-4210-210 Akeri/Meru Assistance	13,166.00	
2022	02-4215-215 All Peoples	10,000.00	
2022	02-4220-220 Bread for the World	500.00	
2022	02-4225-225 Build Up a Child	300.00	
2022	02-4240-240 El Salvador Scholarship	10,000.00	
2022	02-4250-250 Greater Milwaukee Synod	75,356.41	
2022	02-4260-260 Hope Center Meals	2,400.00	
2022	02-4265-265 Hope Center Waukesha	3,504.00	
2022	02-4275-275 Lutheran Social Services	1,500.00	
2022	02-4280-280 Lutherdale	1,200.00	
2022	02-4285-285 Refugee	6,000.00	
2022	02-4290-290 Women's Center	2,904.00	
2022	<b>TOTAL BENEVOLENCES</b>	<b>126,830.41</b>	14%

2022	<b>Fund 01 Total Expense</b>	925,561.91	
2022	<b>Income</b>	886,546.00	
2022	<b>Net</b>	<b>(39,015.92)</b>	<b>100%</b>

# Proposed Budget for 2022

## **2022 Narrative Budget**

### **Salaries/Compensation**

There have been several news reports of general inflation now exceeding 5% nationally. Also the ELCA Greater Milwaukee Synod's recommendation that congregations budget 5% increases in their 2022 budgets.

### **Music**

The upright piano in the music office is in bad shape and needs to be replaced. The hammers are so bad that they affect the sound of the piano even after tuning. It is not recommended on this model to replace the hammers, but to replace the instrument. A replacement would be \$7,000-\$9,000.

### **Children, Youth, Families**

#### **Children's Ministry**

Responding to the needs of St. Johns families, St. John's explored a variety of new ways to connect with our youngest members during the 2020-2021 program year. These include Sunday evening Pajama Party Zooms, Advent kits, and a virtual Christmas pageant as well as our very popular Summer Family Fun Nights and our new Interactive Family Worship.

The requested 2022 Children's Ministry portion of the budget restores funding to 2020 levels and also reflects the funding needed for these new programs, tools, and technologies that allow us to connect with our families in a multitude of new ways. We are incredibly excited to move this new programming forward into 2022.

#### **Middle School Ministry**

The overwhelming message we received loud and clear from our Middle School students during Covid is that they need to meet in person, be in community with each other and the larger congregation, and they need consistent programming and leadership that is just for them. This fall we launched our Sunday evening programming that includes a meal before class, and we have seen a dramatic change in our students as they begin to trust us and each other and open themselves back up.

The requested 2022 budget restores funding to 2020 levels and includes an increase to cover meal costs and a greater share of event costs. There are several middle school families who are in need of financial assistance for programming and our goal is to keep the cost of participation low for everyone and offer scholarship assistance for any remaining help needed. We also increased the amount to fund programs such as the Great Food Race that provide opportunities for our students to learn and serve in the greater community.

#### **VBS**

VBS was unfortunately canceled in 2020 and 2021. The Children, Youth and Family Board is proposing that we bring in Lutherdale to run a week-long VBS hosted at St. Johns. (We hosted a Lutherdale VBS in 2011.) This would not only provide a great summer program for our families, but it would help reduce the volunteer burden and it is a great community outreach tool. We are requesting \$2500 for VBS this year to help offset the cost of this program.

# Proposed Budget for 2022

## 9<sup>th</sup> Grade Confirmation

The incoming class for 9<sup>th</sup> graders in 2022 is a much larger class than we have had in the past few years. So the cost to continue the same events are going to increase simply by the number of people. Lutherdale weekend in fall is a wonderful event for both the students and the mentors. In order to help build those positive mentor/mentee relationships, there need to be scheduled events with everyone.

## High School Youth

Looking into the year 2022, I am sure that the numbers you see are a bit of a shock from the past. However, I think that if we say we really want to support our youth then we need to give them our support not only in the way of fundraising. This coming year, we have the ELCA Youth Gathering in Minneapolis, and this is a rather expensive event that we would really like to take a good-sized group of kids to. You will see that there are a lot of lines that directly relate to this event, that would not be listed every year for budgeting, as the trips we do in other years will not be as costly. It is also important that we are building the relationships between the kids and the congregation. We have had a wonderful turnout with the kids when we do dinner before youth group! That is definitely something that I feel needs to continue.

## Young Adults

Sending care packages to our young adults twice a year is an amazing gesture and is received very well. However, that is not enough. We also need to plan things to get them to gather in those times where they are home from school and back in the area. Twice a year (around Christmas and in the summer) getting them back together to continue to build their relationship with the church in their newfound adult life is very important. As far as the care packages, shipping costs have gone up as of October 1, 2021. This past spring when we put together very simple packages and sent them, it cost over \$500.

## Administrative

Projected increases in maintenance: 3% increase, utilities: 6% increase due to current inflation, and Capital improvements: \$12,000 for univent replacement



# Call Committee

## Call Committee Report

submitted by Brian Zach, Council President

### **Nominations for Call Committee, if needed.**

1. Tim Tollander
2. Barb Lange
3. Jim Morgan
4. Sara Everts
5. Ryan Logan
6. \_\_\_\_\_ (6th nominee not confirmed at time of printing)
- 7.
- 8.
- 9.

### **Per the Constitution C13.05**

When a vacancy occurs, in a position for which this congregation calls a rostered minister a Call Committee of at least six, but no more than nine voting members shall be elected by this congregation. Term of office will terminate upon installation of the newly called rostered minister.