



St. John's

LUTHERAN ELCA

Brookfield, Wisconsin

Congregational Meeting

February 4, 2024

5:00 p.m.

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Agenda

St John's January Semi-Annual Meeting

February 4, 2024

- Call Meeting to Order
 - Opening prayer
 - Approval of meeting agenda
 - Approval of minutes from June 4, 2023, meeting
 - Approval of minutes from October 1, 2023, special meeting
 - Treasurer's report
 - Unfinished business
 - Pave the Way Campaign Update
 - New business
 - Audit report
 - Committee financial reports
 - Election of Nominating Committee
 - Budget discussion and approval
 - Adjournment
-

June 4, 2023, Meeting Minutes

Annual Program Report Meeting Minutes – June 4, 2023

1. The meeting was called to order at 10:18 a.m, opening prayer by Pastor Brian.
2. Kathy Davis, Chuck Klawitter with a second on approval of the agenda, striking #6 old business. Approved by attendees.
3. Approval of January 29, 2023, minutes: Sandy Paukner, Jerry Hanson. Minutes were approved.
4. Treasurer's Report: \$12,000 towards \$37,000 2023 budget deficit.
5. Approval of ministry reports, Dick Granholm first, Keith Paukner second. Motion passed.
6. Old Business: Stricken from the agenda
7. New Business:
 - 2022-23 Council Members Approval: Elizabeth Roth At Large position, 3 re-elected to a second term.
 - **Pave the Way Campaign (Capital Campaign Fund)**
 1. Exterior painting and repair has been completed (\$28,000)
 2. Outdoor Signage (\$60,000)
 3. Update the Narthex (\$20,000)
 4. Re-construct the Circle Drive (\$150,000) second most pressing project
 5. Tithe to the Hope Center (\$25,800) 10% of projected project cost.
 - Preschool Budget
 1. September we will have town hall and listening sessions for this transition to use the same accounting software (PowerChurch).
8. Pastor Brian, thank you to the President
9. Jude Peters with the closing prayer.
10. Mark Latus and Tom Potratz motion to close the meeting. Meeting adjourned 11:42 a.m.

October 1, 2023, Meeting Minutes

A special congregational meeting was held on October 1, 2023, for the purpose of discussing and approving the Pave the Way Capital Campaign.

Meeting called to order at 11:56

- Introduction and welcome led by Pastor Brian Halverson
- Presentation of Pave the Way Capital Campaign led by Gary Schettler
- Brian Zach made a motion: Authorize Council the use of \$300,000 to move forward with the projects associated with the Pave the Way Campaign.
 - o First by Steve Schellin Second by Jeremy Beyerlein
 - o Motion passes unanimously, 62 – 0

Dale Oistad and George Vogt motion to adjourn meeting at 12:24. Motion Passed

Treasurer's Report

BALANCE SHEET COMPARISON

01/21/2024 08:03 AM		Balance Sheet Consolidated - December 2023			
		Fund 01 - GENERAL FUND	Fund 02 - MISSIONS	Fund 04 - DESIGNATED	Total
ASSETS		\$0.00	\$0.00	\$0.00	0.00
BANK ACCOUNTS		\$0.00	\$0.00	\$0.00	0.00
CHECKING ACCOUNTS		\$0.00	\$0.00	\$0.00	0.00
Waukesha State Bank 3166		\$42,178.04	\$11,550.37	\$275,439.03	329,167.44
SAVINGS ACCOUNTS		\$0.00	\$0.00	\$0.00	0.00
Waukesha State Bank 4821		\$0.00	\$0.00	\$114,248.64	114,248.64
Subtotal Bank Accounts		\$42,178.04	\$11,550.37	\$389,687.67	443,416.08
INVESTMENTS		\$0.00	\$0.00	\$0.00	0.00
BROKERAGE ACCOUNT		\$0.00	\$0.00	\$0.00	0.00
Schwab 9498		\$11,902.40	\$0.00	\$7,796.75	19,699.15
Computershare 0787		\$9,560.44	\$1,800.00	\$0.00	11,360.44
Subtotal Brokerage Account		\$21,462.84	\$1,800.00	\$7,796.75	31,059.59
CD'S		\$0.00	\$0.00	\$0.00	0.00
Certa Investments 5761		\$55,497.76	\$956.96	\$0.00	56,454.72
Subtotal Investments		\$76,960.60	\$2,756.96	\$7,796.75	87,514.31
TOTAL ASSETS		\$119,138.64	\$14,307.33	\$397,484.42	530,930.39
NET EQUITY		\$0.00	\$0.00	\$0.00	0.00
Unrestricted Net Assets		\$118,486.94	\$0.00	\$0.00	118,486.94
MISSIONS		\$0.00	\$0.00	\$0.00	0.00
BENEVOLENCES		\$0.00	\$0.00	\$0.00	0.00
Akeri/Meru Assistance		\$0.00	\$10,017.36	\$0.00	10,017.36
Bread for the World		\$0.00	\$332.00	\$0.00	332.00
El Salvador Scholarships		\$0.00	\$1,666.58	\$0.00	1,666.58
Hope Center Meals		\$0.00	\$1,286.94	\$0.00	1,286.94
Jail Ministry		\$0.00	\$1,004.45	\$0.00	1,004.45
Subtotal Benevolences		\$0.00	\$14,307.33	\$0.00	14,307.33
Subtotal Missions		\$0.00	\$14,307.33	\$0.00	14,307.33
DESIGNATED FUNDS		\$0.00	\$0.00	\$0.00	0.00
YOUTH		\$0.00	\$0.00	\$0.00	0.00
Children's Ministry		\$0.00	\$0.00	\$243.15	243.15
Friends of Youth		\$0.00	\$0.00	\$21,009.19	21,009.19
Middle School Ministry		\$0.00	\$0.00	\$334.32	334.32
Subtotal Youth		\$0.00	\$0.00	\$21,586.66	21,586.66
INREACH		\$0.00	\$0.00	\$0.00	0.00
Good Samaritan Fund		\$0.00	\$0.00	\$3,323.52	3,323.52
Handbell Choir		\$0.00	\$0.00	\$449.05	449.05
Interiors		\$0.00	\$0.00	\$2,250.00	2,250.00
Music Fund		\$0.00	\$0.00	\$5,123.38	5,123.38
Organ Repair Fund		\$0.00	\$0.00	\$1,244.00	1,244.00
Pastor's Discretion Fund		\$0.00	\$0.00	\$2,389.63	2,389.63
Pastor's Sabbatical		\$0.00	\$0.00	\$2,700.60	2,700.60
Property Use		\$0.00	\$0.00	\$1,500.00	1,500.00
Technology Upgrades		\$0.00	\$0.00	\$467.18	467.18
Subtotal Inreach		\$0.00	\$0.00	\$19,447.36	19,447.36

Treasurer's Report

OUTREACH	\$0.00	\$0.00	\$0.00	0.00
GENERAL	\$0.00	\$0.00	\$0.00	0.00
Benevolences/Evangelism	\$0.00	\$0.00	\$340.00	340.00
Blankets LWR	\$0.00	\$0.00	\$368.00	368.00
Int'l Staff Travel	\$0.00	\$0.00	\$459.32	459.32
Loaves & Fishes	\$0.00	\$0.00	-\$99.97	-99.97
Refugee Fund	\$0.00	\$0.00	\$734.63	734.63
Sunday School Offering	\$0.00	\$0.00	\$1,201.11	1,201.11
World Hunger/HungerAppeal	\$0.00	\$0.00	\$280.00	280.00
Subtotal General	\$0.00	\$0.00	\$3,283.09	3,283.09
PARTNERSHIPS	\$0.00	\$0.00	\$0.00	0.00
Akeri/Menu Assistance	\$0.00	\$0.00	\$4,692.95	4,692.95
All Peoples	\$0.00	\$0.00	\$30.00	30.00
El Salvador - DaysForGirl	\$0.00	\$0.00	\$1.00	1.00
El Sal-Mission of Healing	\$0.00	\$0.00	\$100.00	100.00
El Salvador Scholarships	\$0.00	\$0.00	\$50,879.33	50,879.33
El Salvador - Travel	\$0.00	\$0.00	\$6,223.93	6,223.93
Greatest Need	\$0.00	\$0.00	\$4,248.11	4,248.11
Hope Center Waukesha	\$0.00	\$0.00	\$70.00	70.00
Subtotal Partnerships	\$0.00	\$0.00	\$66,245.32	66,245.32
WOMEN'S MINISTRY	\$0.00	\$0.00	\$0.00	0.00
Prayer Shawl Ministry	\$0.00	\$0.00	\$3,003.09	3,003.09
Newborn Kits	\$0.00	\$0.00	\$2,027.37	2,027.37
Project Comfort	\$0.00	\$0.00	\$2,339.70	2,339.70
Other	\$0.00	\$0.00	\$110.00	110.00
Subtotal Women's Ministry	\$0.00	\$0.00	\$7,480.16	7,480.16
Subtotal Outreach	\$0.00	\$0.00	\$77,008.57	77,008.57
OTHER DESIGNATED	\$0.00	\$0.00	\$0.00	0.00
Capital Contingency	\$0.00	\$0.00	-\$52.91	-52.91
CCF DCOH	\$0.00	\$0.00	\$83,789.64	83,789.64
CCF Donations	\$0.00	\$0.00	\$1,600.00	1,600.00
CCF Other	\$0.00	\$0.00	\$28,911.91	28,911.91
Farmer's Market	\$0.00	\$0.00	\$605.67	605.67
Gifts & Memorials	\$0.00	\$0.00	\$18,260.02	18,260.02
Preschool Payroll	\$0.00	\$0.00	-\$6,936.76	-6,936.76
Limited Time Initiatives	\$0.00	\$0.00	\$16,031.00	16,031.00
Deficit Reduction Fund	\$0.00	\$0.00	\$12,102.31	12,102.31
Capital Campaign General	\$0.00	\$0.00	\$119,174.51	119,174.51
Capital Campaign Sign	\$0.00	\$0.00	\$15,106.14	15,106.14
Capital Campaign Drive	\$0.00	\$0.00	-\$8,498.00	-8,498.00
Subtotal Other Designated	\$0.00	\$0.00	\$280,093.53	280,093.53
Subtotal Designated Funds	\$0.00	\$0.00	\$398,136.12	398,136.12
TOTAL EQUITY	\$118,486.94	\$14,307.33	\$398,136.12	530,930.39
TOTAL LIABILITIES AND EQUITY	\$118,486.94	\$14,307.33	\$398,136.12	530,930.39

Treasurer's Report

BUDGET REPORT

Comparison of Actual to Budget for January 2023-December 2023

Account		Actual	Budget	Difference	%
01	GENERAL FUND				
	INCOME				
01-4000	INCOME				
01-4050	OPERATING REVENUE				
01-4075	UNRESTRICTED				
01-4100	General Fund	721,547.78	708,847.21	12,700.57	102 %
01-4110	Loose Checks-Non-Members	2,579.00	7,617.35	-5,038.35	34 %
01-4115	Cash Contributions	6,682.64	4,911.98	1,770.66	136 %
01-4120	Initial Offering/Seasonal	0.00	5,858.95	-5,858.95	0 %
	Subtotal Unrestricted	730,809.42	727,235.49	3,573.93	100 %
	Budgeted UNRESTRICTED	730,809.42	727,235.49	3,573.93	100 %
	Non-Budgeted UNRESTRICTED	0.00			
01-4150	OTHER RECEIPTS				
01-4155	Building Usage	5,185.00	3,330.00	1,855.00	156 %
01-4160	Investment Income	11,913.19	0.00	11,913.19	0 %
01-4170	Other Income	704.54	0.00	704.54	0 %
	Subtotal Other Receipts	17,802.73	3,330.00	14,472.73	535 %
	Budgeted OTHER RECEIPTS	17,802.73	3,330.00	14,472.73	535 %
	Non-Budgeted OTHER RECEIPTS	0.00			
	TOTAL INCOME	748,612.15	730,565.49	18,046.66	102 %
	Budgeted INCOME	748,612.15	730,565.49	18,046.66	102 %
	Non-Budgeted INCOME	0.00			
	EXPENSE				
01-5000	EXPENSES				
01-5010	PERSONNEL COSTS				
01-5015	STAFF TRAVEL/MISSION TRIP				
01-5020	Staff Travel/Mission Trip	1,145.77	2,800.00	1,654.23	41 %
01-5025	CONTRACTED EMPLOYEE				
01-5034	Financial Consultant	0.00	0.00	0.00	0 %
01-5040	SUPPLY PASTOR				
01-5041	Supply Pastor	1,175.00	1,500.00	325.00	78 %
01-5050	STAFF SALARIES				
01-5055	Senior Pastor	103,981.32	103,785.24	-196.08	100 %
01-5060	Building Supervisor	23,664.24	29,230.24	5,566.00	81 %
01-5065	Children's Ministry Coord	36,576.36	35,330.48	-1,245.88	104 %
01-5070	Choir Accompanist	3,245.00	4,510.00	1,265.00	72 %
01-5075	Communications Coord	32,996.66	35,028.63	2,031.97	94 %
01-5080	Contemporary Director	11,599.44	11,473.62	-125.82	101 %
01-5085	Contemporary Musicians	7,370.00	7,240.00	-130.00	102 %
01-5090	Custodians	13,750.76	17,755.78	4,005.02	77 %
01-5095	Handbell Choir Director	5,914.69	5,851.46	-63.23	101 %
01-5100	KOTK Coordinator	6,169.54	6,157.44	-12.10	100 %
01-5110	Music Director	41,315.70	41,234.71	-80.99	100 %
01-5115	Office Manager/Admin	25,250.35	31,540.10	6,289.75	80 %
01-5117	Bookkeeper	15,330.89	18,533.73	3,202.84	83 %

Treasurer's Report

Account		Actual	Budget	Difference	%
01-5095	Handbell Choir Director	5,914.69	5,851.46	-63.23	101 %
01-5100	KOTK Coordinator	6,169.54	6,157.44	-12.10	100 %
01-5110	Music Director	41,315.70	41,234.71	-80.99	100 %
01-5115	Office Manager/Admin	25,250.35	31,540.10	6,289.75	80 %
01-5117	Bookkeeper	15,330.89	18,533.73	3,202.84	83 %
01-5123	Preschool Director	15,786.31	12,915.82	-2,870.49	122 %
01-5130	Substitute Musicians	650.00	1,000.00	350.00	65 %
01-5135	Youth Coordinator	30,049.37	29,442.02	-607.35	102 %
	Subtotal Staff Salaries	373,650.63	391,029.27	17,378.64	96 %
	Budgeted STAFF SALARIES	373,650.63	391,029.27	17,378.64	96 %
	Non-Budgeted STAFF SALARIES	0.00			
01-5200	PAYROLL COSTS				
01-5210	HEALTH INS & OTHER BENES				
01-5220	Senior Pastor - HSA&Life	19,883.01	23,458.56	3,575.55	85 %
01-5225	Senior Pastor - Add'l HSA	1,700.00	1,700.00	0.00	100 %
	Subtotal Health Ins & Other Benes	21,583.01	25,158.56	3,575.55	86 %
	Budgeted HEALTH INS & OTHER BENES	21,583.01	25,158.56	3,575.55	86 %
	Non-Budgeted HEALTH INS & OTHER BEN	0.00			
01-5240	PENSIONS				
01-5250	Senior Pastor - 403B	10,577.96	10,395.54	-182.42	102 %
01-5260	SOCIAL SECURITY				
01-5270	Staff Social Security	20,016.20	22,303.10	2,286.90	90 %
	Subtotal Payroll Costs	52,177.17	57,857.20	5,680.03	90 %
	Budgeted PAYROLL COSTS	52,177.17	57,857.20	5,680.03	90 %
	Non-Budgeted PAYROLL COSTS	0.00			
01-5400	CONTINUING EDUCATION				
01-5435	Non-Pastoral Staff	780.00	200.00	-580.00	390 %
01-5440	Senior Pastor	260.00	1,000.00	740.00	26 %
	Subtotal Continuing Education	1,040.00	1,200.00	160.00	87 %
	Budgeted CONTINUING EDUCATION	1,040.00	1,200.00	160.00	87 %
	Non-Budgeted CONTINUING EDUCATION	0.00			
01-5500	STAFF TRAVEL EXPENSES				
01-5520	Other Staff	0.00	0.00	0.00	0 %
01-5530	Senior Pastor	1,200.00	1,200.00	0.00	100 %
	Subtotal Staff Travel Expenses	1,200.00	1,200.00	0.00	100 %
	Budgeted STAFF TRAVEL EXPENSES	1,200.00	1,200.00	0.00	100 %
	Non-Budgeted STAFF TRAVEL EXPENSES	0.00			
	Subtotal Personnel Costs	430,388.57	455,586.47	25,197.90	94 %
	Budgeted PERSONNEL COSTS	430,388.57	455,586.47	25,197.90	94 %
	Non-Budgeted PERSONNEL COSTS	0.00			

Treasurer's Report

Account		Actual	Budget	Difference	%
01-5600	CARING & SHARING				
01-5610	CONTINUING EDUCATION				
01-5650	Adult Ed & Small Groups	1,749.76	2,000.00	250.24	87 %
01-5670	Mail/Stewardship	0.00	1,385.00	1,385.00	0 %
	Subtotal Continuing Education	1,749.76	3,385.00	1,635.24	52 %
	Budgeted CONTINUING EDUCATION	1,749.76	3,385.00	1,635.24	52 %
	Non-Budgeted CONTINUING EDUCATION	0.00			
01-5700	OTHER				
01-5720	Fellowship Expense	476.76	515.00	38.24	93 %
	Subtotal Caring & Sharing	2,226.52	3,900.00	1,673.48	57 %
	Budgeted CARING & SHARING	2,226.52	3,900.00	1,673.48	57 %
	Non-Budgeted CARING & SHARING	0.00			
01-5800	WORSHIP & MUSIC				
01-5810	WORSHIP EXPENSE				
01-5820	Altar Paraments	0.00	0.00	0.00	0 %
01-5840	Devotionals	250.20	500.40	250.20	50 %
01-5850	Flowers	1,123.10	1,300.00	176.90	86 %
01-5870	Worship Resources	324.85	2,080.00	1,755.15	16 %
01-5880	Worship Supplies	2,198.72	3,000.00	801.28	73 %
	Subtotal Worship Expense	3,896.87	6,880.40	2,983.53	57 %
	Budgeted WORSHIP EXPENSE	3,896.87	6,880.40	2,983.53	57 %
	Non-Budgeted WORSHIP EXPENSE	0.00			
01-6000	MUSIC MINISTRY				
01-6010	CCLI Music License	796.25	835.00	38.75	95 %
01-6020	Fine Arts Series	0.00	100.00	100.00	0 %
01-6030	Guild Membership	90.00	275.00	185.00	33 %
01-6040	Handbell Choir	455.98	575.00	119.02	79 %
01-6050	Instrument Maint/Add	2,746.46	6,564.96	3,818.50	42 %
01-6060	Instrumental/Organ Music	314.30	150.00	-164.30	210 %
01-6070	KOTK	518.89	400.00	-118.89	130 %
01-6080	Music Camp	125.86	100.00	-25.86	126 %
01-6100	Praise Band Music & Suppl	23.77	350.00	326.23	7 %
01-6110	Choir/Traditional Music	604.46	1,000.00	395.54	60 %
01-6120	Special Music/Performers	1,745.00	1,700.00	-45.00	103 %
	Subtotal Music Ministry	7,420.97	12,049.96	4,628.99	62 %
	Budgeted MUSIC MINISTRY	7,420.97	12,049.96	4,628.99	62 %
	Non-Budgeted MUSIC MINISTRY	0.00			
	Subtotal Worship & Music	11,317.84	18,930.36	7,612.52	60 %
	Budgeted WORSHIP & MUSIC	11,317.84	18,930.36	7,612.52	60 %
	Non-Budgeted WORSHIP & MUSIC	0.00			

Treasurer's Report

01-6200	CHILDREN, YOUTH, FAMILIES						
01-6210	HIGH SCHOOL 9TH-12TH						
01-6220	High School		9,374.37	9,500.00	125.63	99 %	
01-6230	9th Grade Confirmation		1,944.13	3,780.00	1,835.87	51 %	
	Subtotal High School 9th-12th		11,318.50	13,280.00	1,961.50	85 %	
	Budgeted HIGH SCHOOL 9TH-12TH		11,318.50	13,280.00	1,961.50	85 %	
	Non-Budgeted HIGH SCHOOL 9TH-12TH		0.00				
01-6300	MIDDLE SCHOOL 5TH - 8TH						
01-6305	Middle School Ministry		3,459.43	5,250.00	1,790.57	66 %	
01-6310	CHILDREN'S MINISTRY						
01-6320	Education		1,530.84	3,000.00	1,469.16	51 %	
01-6330	Ministry Training		185.04	750.00	564.96	25 %	
01-6340	Programming		2,280.58	2,500.00	219.42	91 %	
01-6350	Service & Missions		459.22	500.00	40.78	92 %	
01-6360	Sponsorship		0.00	750.00	750.00	0 %	
01-6370	VBS		750.00	750.00	0.00	100 %	
	Subtotal Children's Ministry		5,205.68	8,250.00	3,044.32	63 %	
	Budgeted CHILDREN'S MINISTRY		5,205.68	8,250.00	3,044.32	63 %	
	Non-Budgeted CHILDREN'S MINISTRY		0.00				
01-6400	YOUNG ADULT/COLLEGE						
01-6405	Young Adult/College		292.22	2,000.00	1,707.78	15 %	
	Subtotal Children, Youth, Families		20,275.83	28,780.00	8,504.17	70 %	
	Budgeted CHILDREN, YOUTH, FAMILIES		20,275.83	28,780.00	8,504.17	70 %	
	Non-Budgeted CHILDREN, YOUTH, FAMIL		0.00				
01-6410	ADMINISTRATIVE EXPENSES						
01-6420	EMPLOYEE RECOGNITION						
01-6425	Employee Recognition		222.62	300.00	77.38	74 %	
01-6430	ADMINISTRATIVE EXPENSES						
01-6435	Hospitality - Admin		0.00	0.00	0.00	0 %	
01-6440	Insurance		19,759.00	18,641.00	-1,118.00	106 %	
01-6450	Services		27,671.98	36,000.00	8,328.02	77 %	
01-6460	Supplies		9,755.90	13,800.00	4,044.10	71 %	
01-6470	Technology		2,778.71	2,500.00	-278.71	111 %	
01-6480	Communications		539.01	1,000.00	460.99	54 %	
	Subtotal Administrative Expenses		60,504.60	71,941.00	11,436.40	84 %	
	Budgeted ADMINISTRATIVE EXPENSES		60,504.60	71,941.00	11,436.40	84 %	
	Non-Budgeted ADMINISTRATIVE EXPENSE		0.00				
01-6500	PROPERTY EXPENSES						
01-6510	Maintenance		51,256.86	38,500.00	-12,756.86	133 %	
01-6515	Hospitality - Property		85.38	4,572.00	4,486.62	2 %	
01-6520	Building Improvements		0.00	0.00	0.00	0 %	
01-6530	Utilities		29,970.73	37,890.08	7,919.35	79 %	
	Subtotal Property Expenses		81,312.97	80,962.08	-350.89	100 %	
	Budgeted PROPERTY EXPENSES		81,312.97	80,962.08	-350.89	100 %	
	Non-Budgeted PROPERTY EXPENSES		0.00				

Treasurer's Report

Account		Actual	Budget	Difference	%
	Subtotal Administrative Expenses	142,040.19	153,203.08	11,162.89	93 %
	Budgeted ADMINISTRATIVE EXPENSES	142,040.19	153,203.08	11,162.89	93 %
	Non-Budgeted ADMINISTRATIVE EXPENSE	0.00			
01-6600	TRANSFERS				
01-6615	To Deficit Reduction F04	8,102.31	0.00	-8,102.31	0 %
01-6620	To CCF F04	1,270.90	0.00	-1,270.90	0 %
01-6655	To Benevolences F04	103,982.08	105,982.08	2,000.00	98 %
01-6675	To Pastor's Discret F04	1,000.00	1,000.00	0.00	100 %
	Subtotal Transfers	114,355.29	106,982.08	-7,373.21	107 %
	Budgeted TRANSFERS	114,355.29	106,982.08	-7,373.21	107 %
	Non-Budgeted TRANSFERS	0.00			
	TOTAL EXPENSE	720,604.24	767,381.99	46,777.75	94 %
	Budgeted EXPENSE	720,604.24	767,381.99	46,777.75	94 %
	Non-Budgeted EXPENSE	0.00			

Treasurer's Report

OUTREACH ANALYSIS

		Benv. Outreach	% of General Giving	Designated Gifts	Total Gifts	% of Total Outreach Gifts	2023 Budget	% of Budget
Greater Church								
	Greater Milwaukee Synod	62,098.08	8.5%		62,098.08	35.8%	62,098.08	8.5
	Subtotal	62,098.08	8.5%		62,098.08	35.8%	62,098.08	8.5
Outreach Partnerships								
	Akeri Benevolence	10,000.00	1.4%	3,532.95	13,532.95	7.8%	10,000.00	1.4%
	All People's Church*	8,000.00	1.1%	4,651.00	12,651.00	7.3%	8,000.00	1.1%
	El Salvador	10,000.00	1.4%	44,072.39	54,072.39	31.2%	10,000.00	1.4%
	El Salvador Mission of Healing			100.00	100.00	0.1%		
	El Salvador (Days for Girls Kits)			2,191.00	2,191.00	1.3%		
	Partnerships Greatest Need			4,436.00	4,436.00	2.6%		
	Subtotal	28,000.00	3.8%	58,983.34	86,983.34	50.2%	28,000.00	3.9%
			(Rounding difference)					(Rounding difference)
Outreach Support								
	Blankets LWR			165.00	165.00	0.1%		
	Bread for the World	500.00	0.1%	0.00	500.00	0.3%	500.00	0.1%
	Build Up a Child	300.00	0.0%	0.00	300.00	0.2%	300.00	0.0%
	Disaster Relief (ELCA)			1,311.00	1,311.00	0.8%		
	Hope Center Meals	5,500.00	0.8%		5,500.00	3.2%	5,500.00	0.8%
	Hope Center Waukesha*	504.00	0.1%	4,371.00	4,875.00	2.8%	504.00	0.1%
	Loaves and Fishes			30.00	30.00	0.0%		
	Lutheran Social Services	3,000.00	0.4%	0.00	3,000.00	1.7%	3,000.00	0.4%
	Lutherdale	1,200.00	0.2%		1,200.00	0.7%	1,200.00	0.2%
	Waukesha Food Pantry			138.00	138.00	0.1%		
	Women's Center	2,880.00	0.4%	10.00	2,890.00	1.7%	2,880.00	0.4%
	World Hunger/Hunger Appeal			4,425.00	4,425.00	2.6%		
	Subtotal	13,884.00	1.9%	10,285.00	24,169.00	14.0%	13,884.00	1.9%
Outreach Totals		103,982.08	14.2%	69,268.34	173,250.42	100.0%	103,982.08	14.3%
2023 General Fund Giving		730,809.00					# 727,235	

*Additional \$2,000 for All Peoples & additional \$3,000 for Hope Center offset by grant funding, added in designated

Pave the Way Campaign Update

As of Dec. 31, 2023, the Pave the Way campaign has nearly reached our goal of \$300,000 with current pledges totaling \$287,386.55. The campaign team is extremely excited by the wonderful response!

The generosity of the congregation means that we will have the funds to repair, restore, and enhance our facility, creating renewed energy and focus on the mission of the church – to be an attractive and functional place to proclaim the gospel in worship, education, and fellowship. Our gathered community in a well-maintained and modern space is important for the present and future of our congregation as we provide ministry and worship opportunities for our current members and attract those who are searching for a church home.

Pledges to the campaign continue to be received and we welcome both new and increased pledges that will help us to reach that \$300,000 goal. Any funds raised over and above what is spent on our prioritized projects will go toward enhancing the facility in even greater scope. If you have pledged, please fulfill your commitment as soon as possible so that we can move our projects forward in a timely manner.

Once again, thank you all for your generous support to this exciting time in the life of St. John's Lutheran Church!

Audit Report



submitted by Brian Zach, Council President

I am happy to report that St. John's has wrapped up the conversion of accounting software from Automated Church System (ACS) to PowerChurch. With the conversion complete, St John's will resume the important measure of a financial audit.

Committee Financial Reports

Endowment Fund Committee Report for 2023

submitted by Jennifer Cranfill, Chairperson

Committee: Carole Lewis (Term Expires May 2024)
Jennifer Cranfill, Chairperson (Term Expires May 2025)
Angie Rose-Mueller, Recording Secretary (Term Expires May 2025)
Rich Warp, Financial Secretary (Term Expires May 2026)
Phil Peters (Term Expires May 2026)

2023 St. John's Endowment Fund - Balance Sheet

	Balances as of Dec 31, 2023	Balances as of Dec 31, 2022
ASSETS		
Vanguard Wellington Fund - Admiral	\$ 156,076	\$ 140,418
Receivable from St. John's		\$ -
Total Assets	<u>\$ 156,076</u>	<u>\$ 140,418</u>
LIABILITIES & FUND BALANCE		
Grants payable		\$ -
Fund Balance:		
Funds Available for Distribution	\$ 20,283	\$ 7,325
Restricted Fund Balance	\$ 135,793	\$ 133,093
Total Fund Balance	<u>\$ 156,076</u>	<u>\$ 140,418</u>
TOTAL LIABILITIES & FUND BALANCE	<u>\$ 156,076</u>	<u>\$ 140,418</u>

Committee Financial Reports

2023 St. John's Endowment - Statement of Funds

	Year Ended Dec 31, 2023
Fund Balance:	
Beginning of the period	\$ 140,418
Endowments received	\$ 2,700
	<u> </u>
Endowment grants:	
STJ Foodbox drive	\$ 750
Waukesha Food Pantry	\$ 500
Just One More Ministry (food)	\$ 1,000
El Salvador Days for Girls Kits	\$ 1,000
STJ Newborn kits	\$ 1,000
Habitat for Humanity - Waukesha	\$ 1,000
STJ Pave the Way Capital Campaign	\$ 1,000
All People's Food Pantry	\$ 400
STJ Preschool	\$ 500
Total Endowment Grants	<u>\$ 7,150</u>
	<u> </u>
Investment gains (losses):	
Investment income, dividends	\$ 3,531
ST/LT capital gain distributions	\$ 5,602
Market value gain (loss)	\$ 10,976
Net Investment gains (losses)	<u>\$ 20,109</u>
	<u> </u>
Ending Fund Balance	\$ 156,076

Committee Financial Reports

Gifts and Memorials Annual Report - 2023

submitted by Barb Reed, chairperson

The Gifts and Memorials committee currently consists of five members: Dick Granholm, Barb Reed and Jim Truax. New members for the committee are needed. Please contact Barb Reed or the Council President if you're interested in serving.

Beginning Balance as of January 1, 2023		\$18,538.52
Gifts and Memorials received		2,415.00
Gifts and Memorials distributed		-2,693.50
Columbarium Fund	-300.00	
Altar Paraments	<u>-2,393.50</u>	
Total	-2,693.50	
Ending Balance as of December 31, 2023		\$18,260.02

Committee Financial Reports

Memorial Garden Financial Activity for 2023

Submitted by John Almasi

The big item in the Garden Fund was the purchase of a 35-month \$10,000 CD from WSB with an annual 5% interest. Otherwise, the expenses cover routine items under landscaping, niche nameplate shipping and inscription, and a few miscellaneous items.

The \$476 deposit into the separate Columbarium Care Fund is a requirement of state Act 95 for each of the 4 niches sold in 2023, namely \$119.

St. John's Lutheran Church, Brookfield, WI			
Memorial Garden Financial Activity for 2023			
Memorial Garden Fund			
Funds Received			
		2 Single niches sold @ \$2000	\$4,000
		2 Double niches sold @ \$3000	\$6,000
		Niche subtotal	\$10,000
		2 pavers sold @125	\$250
		Total of 4 memorials	\$525
		Total funds received	\$10,775
Expenses			
Garden Landscaping			
	8-May-23	2 yards of mulch for the Memorial Garden cleanup	\$80.00
	11-May-23	Boxwoods, Mandevilla, Fertilizer stakes for Garden	\$162.50
	20-Nov-23	2 Wintergreens for Memorial Garden flower pots	\$69.28
		<i>Landscaping Subtotal</i>	<i>\$311.78</i>
Four niches: nameplate shipping and inscribing by Eickhof Columbaria			
July-Sep		4 Eickhof Nameplate ship @\$16.09 to Eickhof	\$64.36
	24-Jul-23	Inv #3466 Oistad nameplate inscribing plus shipping	\$301.52
	25-Jul-23	Inv #3333 Kempke nameplate inscribing plus shipping	\$226.51
	10-Aug-23	Inv #3377 Ship urn to John Doyle in Ontario, CA	\$115.26
	14-Sep-23	Inv #3587 Doyle nameplate inscribing plus shipping	\$231.11
	28-Aug-23	Inv #3429 Rugolo nameplate inscribing plus shipping	\$196.52
		<i>Niche expense subtotal</i>	<i>\$1,135.28</i>
Miscellaneous			
	27-Jun-23	Purchase 6 bronze urns for the columbarium	\$509.51
	22-Nov-23	Purchase 35 month CD @ 5.00% for the Memorial Garden	\$10,000.00
	4-Dec-23	2023 Care fund deposit for niches 34-37	\$476.00
		<i>Miscellaneous Expense Subtotal</i>	<i>\$10,985.51</i>
		Total Expenditures	\$12,432.57
		Year 2023 net gain/loss	(\$1,657.57)
		Account Balance - End of year 2022	\$9,594.67
		Account Balance - End of 2023	\$7,937.10
Columbarium Care Fund			
		Account balance - End of 2022	\$3,936.38
		Deposit for 4 niches sold	\$476.00
		Interest	\$1.07
		Account balance - End of 2023	\$4,413.45

Committee Financial Reports

Preschool Financial Report – as of December 31, 2023

submitted by Laura Rickinger, Preschool Director and Dawn Williams, Preschool Treasurer

	Jan - Dec 23	Jan - Dec 22	% Change
Ordinary Income/Expense			
Income			
CCC Grant Monies 2021-2022			
CCC Grant Monies - Program A	18,497.00	13,450.00	37.52%
CCC Grant Monies - Program B	2,108.00	2,700.00	-21.93%
CCC Grant Monies 2021-2022 - Other	0.00	1,100.00	-100.0%
Total CCC Grant Monies 2021-2022	20,605.00	17,250.00	19.45%
CCC Grant Monies 2022-23			
CCC Grant 2022-2023 Program C			
CCC Grant Monies - Program C	1,875.00	0.00	100.0%
Total CCC Grant 2022-2023 Program	1,875.00	0.00	100.0%
Total CCC Grant Monies 2022-23	1,875.00	0.00	100.0%
DCF 2020-2021 Grant monies	0.00	-129.00	100.0%
Field Trip Income	200.00	250.00	-20.0%
Gifts and Donations	10,500.00	-16.57	#####
Healthy Snack Fee	39.50	3,215.00	-98.77%
Lunch Bunch Income	2,140.00	950.00	125.26%
Registration fee	875.00	1,425.00	-38.6%
Tuition	77,562.62	78,737.00	-1.49%
Total Income	113,797.12	101,681.43	11.92%
Gross Profit	113,797.12	101,681.43	11.92%
Expense			
CCC Grant Monies 2021-22			
CCC Grant - A	0.00	7,000.00	-100.0%
CCC Grant - B	1,500.00	2,100.00	-28.57%
CCC Grant Monies 2021-22 - Other	0.00	315.00	-100.0%
Total CCC Grant Monies 2021-22	1,500.00	9,415.00	-84.07%
CCC Grant Monies Program C	1,674.23	0.00	100.0%
Classroom expenses			
Snacks and Refreshments	92.18	25.53	261.07%
Supplies	750.86	728.95	3.01%
Total Classroom expenses	843.04	754.48	11.74%
Continuing Education	98.00	150.00	-34.67%
Credit Card/Vanco Fees	533.42	501.65	6.33%
Facilities & Admin Expense			
Advertising and Promotion	250.00	50.00	400.0%
Background check	50.90	50.72	0.36%
Business Licenses and Permits	0.00	589.27	-100.0%
Postage	72.64	98.54	-26.28%
Facilities & Admin Expense - Other	0.00	-10.00	100.0%
Total Facilities & Admin Expense	373.54	778.53	-52.02%
Family Night	349.36	631.17	-44.65%
Field Trip expense	280.00	274.00	2.19%
Healthy Snack Expenses	1,203.68	1,339.13	-10.12%

Committee Financial Reports

		Honorariums Expense	25.00	421.43	-94.07%
		Miscellaneous Expense	0.00	44.00	-100.0%
		Personnel Costs			
		MEDI Taxes	1,144.09	1,039.84	10.03%
		OASDI Taxes	4,031.12	4,341.27	-7.14%
		Payroll Expenses	66,418.83	69,717.15	-4.73%
		Payroll service fee	232.27	254.65	-8.79%
		Total Personnel Costs	71,826.31	75,352.91	-4.68%
		Programs and Events Expense			
		Christmas Program expense	96.51	115.38	-16.36%
		End of Year Picnic expense	36.73	40.50	-9.31%
		Open House	7.07	0.00	100.0%
		Programs and Events Expense - Other	29.65	0.00	100.0%
		Total Programs and Events Expense	169.96	155.88	9.03%
		Total Expense	78,876.54	89,818.18	-12.18%
		Net Ordinary Income	34,920.58	11,863.25	194.36%
		Other Income/Expense			
		Other Expense			
		Ask My Accountant	0.00	6.45	-100.0%
		Total Other Expense	0.00	6.45	-100.0%
		Net Other Income	0.00	-6.45	100.0%
		Net Income	34,920.58	11,856.80	194.52%

Nominating Committee

Nominating Committee Report

submitted by Brian Zach, Council President

Nominations for 2024 Nominating Committee

1. Brian Zach
2. Andy Petersen
3. Barb Reed
4. Sandy Paukner
5. John Roth
6. Charlotte Yourell
7. (Pastor Brian Halverson)

2023-2024 Church Council

President	Brian Zach	second year	second term*
Vice-President	Keith Paukner	first year	second term
Secretary	Josh Werner	second year	first term^
Treasurer	Carrie Peters	first year	second term
At Large #1	Jim Morgan	first year	second term
At Large #2	Mark Latus	second year	first term^
At Large #3	Charlotte Yourell	second year	first term^
At Large #4	Brittany Larson	second year	first term^
At Large #5	Liz Roth	first year	first term

^ eligible for reelection for a second term (2024-2026)

* not eligible for reelection

Proposed 2024 Budget

2024 BUDGET w/ 2023 BUDGET FOR COMPARISON

Fund 01 GENERAL FUND			BUDGETED	2023 ACTUAL
01-4100	General Fund	2023	708,847.21	721,547.78
		2024	758,149.83	
01-4110	Loose Checks-Non-Members	2023	7,617.35	2,579.00
		2024	3,464.00	
01-4115	Cash Contributions	2023	4,911.73	6,682.64
		2024	6,163.00	
01-4120	Initial Offering/Seasonal	2023	5,858.95	0.00
		2024	-	
01-4155	Building Usage	2023	3,330.00	5,185.00
		2024	5,185.00	
01-4160	Investment Income	2023	-	11,913.19
		2024	-	
01-4170	Other Income (CC Rewards)	2023	-	704.54
		2024	-	
Fund 01 Total Income		2023	730,565.24	748,612.15
		2024	773,496.83	
SALARIES/COMPENSATION				
TOTAL SALARIES				
		2023	395,329.27	375,971.40
		2024	415,490.73	
TOTAL HEALTH INS & OTHER BENES				
		2023	57,857.22	52,177.17
		2024	52,628.84	
TOTAL CONTINUING EDUCATION				
		2023	1,200.00	1,040.00
		2024	2,240.00	
TOTAL STAFF TRAVEL EXPENSES				
		2023	1,200.00	1,200.00
		2024	1,200.00	
PASTOR'S DISCRETION				
		2023	1,000.00	1,000.00
		2024	1,000.00	
TOTAL STAFF COSTS				
Budgeted		2023	456,586.49	431,388.57
		2024	473,399.57	61%
CARING & SHARING				
01-5650	Adult Education & Small Group Ministries	2023	2,000.00	1,749.76
		2024	2,040.00	

Proposed 2024 Budget

01-5670	Mail/Stewardship	2023	1,385.00		0.00
		2024	1,385.00		
01-5720	Fellowship	2023	515.00		476.76
		2024	1,275.00		
TOTAL CARING & SHARING COSTS					
Budgeted		2023	3,900.00		2,226.52
		2024	4,700.00	1%	
WORSHIP					
01-5730	Partnership Travel	2023	-		0.00
		2024	1,000.00		
01-5820	Altar Paraments	2023	-		0.00
	No budget for 2024	2024	-		
01-5840	Devotionals	2023	500.40		250.20
		2024	500.40		
01-5850	Flowers	2023	1,300.00		1,123.10
		2024	1,450.00		
01-5870	Worship Resources	2023	2,080.00		324.85
		2024	900.00		
01-5880	Worship Supplies	2023	2,100.00		2,198.72
		2024	2,425.00		
TOTAL WORSHIP COSTS					
Budgeted		2023	5,980.40		3,896.87
		2024	6,275.40	1%	
MUSIC					
01-6010	CCLI Music License	2023	835.00		796.25
		2024	835.00		
01-6020	Fine Arts Series	2023	100.00		0.00
		2024	100.00		
01-6030	Musician Memberships	2023	275.00		90.00
		2024	275.00		
01-6040	Handbell Choir Music/Outreach	2023	575.00		455.98
		2024	2,155.00		
01-6050	Instrument Maintenance/ Additions	2023	6,564.96		2,746.46
		2024	5,049.96		
01-6060	Instrumental/Organ Music	2023	150.00		314.30
		2024	150.00		
01-6070	KOTK	2023	400.00		518.89
		2024	400.00		
01-6080	Music Camp	2023	100.00		125.86
		2024	300.00		

Proposed 2024 Budget

01-6100	Praise Band Music & Suppl	2023	350.00		23.77
		2024	400.00		
01-6110	Senior Choir & Traditional Music	2023	1,000.00		604.46
		2024	996.00		
01-6120	Special Music/Performers	2023	1,750.00		1,745.00
		2024	2,300.00		
TOTAL MUSIC					
Budgeted		2023	12,099.96		7,420.97
		2024	12,960.96	2%	
CHILDREN, YOUTH, FAMILIES					
01-6220	High School	2023	9,504.00		9,374.37
	*Offset by designated	2024	8,810.04		
01-6230	9th Grade Confirmation	2023	3,780.00		1,944.13
		2024	2,850.00		
01-6305	Middle School Ministry	2023	5,250.00		3,459.43
		2024	4,500.00		
01-6320	Education	2023	3,000.00		1,530.84
		2024	2,650.00		
01-6330	Ministry Training	2023	750.00		185.04
		2024	750.00		
01-6340	Programing	2023	2,500.00		2,280.58
		2024	2,250.00		
01-6350	Service & Missions	2023	500.00		459.22
		2024	500.00		
01-6360	Sponsorship	2023	750.00		0.00
		2024	700.00		
01-6370	VBS	2023	750.00		750.00
		2024	775.00		
01-6405	Young Adult/College	2023	2,000.00		292.22
		2024	2,000.00		
TOTAL CHILDREN, YOUTH, FAMILIES					
Budgeted		2023	28,784.00		20,275.83
		2024	25,785.04	3%	
ADMINISTRATIVE					
01-6425	Employee Recognition	2023	300.00		222.62
		2024	500.00		
01-6440	Insurance	2023	18,641.00		19,759.00
		2024	21,500.00		
01-6450	Services	2023	36,000.00		27,671.98
		2024	36,000.00		

Proposed 2024 Budget

01-6460	Supplies	2023	13,800.00		9,755.90
		2024	13,800.00		
01-6470	Technology	2023	2,500.00		2,778.71
		2024	3,500.00		
01-6480	Communications	2023	1,000.00		539.01
		2024	1,000.00		
01-6510	Maintenance	2023	38,500.00		51,256.86
		2024	60,000.00		
01-6515	Hospitality - Property	2023	4,572.00		85.38
		2024	1,008.00		
01-6520	Building Improvements	2023	-		0.00
	No Budget for 2024	2024	-		
01-6530	Utilities	2023	37,890.09		29,970.73
		2024	34,800.00		
TOTAL ADMINISTRATIVE					
Budgeted		2023	153,203.09		142,040.19
		2024	172,108.00	22%	
BENEVOLENCES					
02-4210-210	Akeri/Meru Assistance	2023	10,000.00		10,000.00
		2024	10,000.00		
02-4215-215	All Peoples	2023	10,000.00		8,000.00
	*2024 + \$6K in grant funds	2024	4,000.00		
02-4220-220	Bread for the World	2023	500.00		500.00
		2024	500.00		
02-4225-225	Build Up a Child	2023	300.00		300.00
		2024	300.00		
02-4240-240	El Salvador	2023	10,000.00		10,000.00
		2024	10,000.00		
	Equipping the Saints	2023	2,000.00		0.00
	No Budget for 2024	2024	-		
02-4250-250	Greater Milwaukee Synod (8.5% of income last year)	2023	62,098.07		62,098.08
		2024	65,747.23		
02-4260-260	Hope Center Meals	2023	5,500.00		5,500.00
		2024	5,700.00		
02-4265-265	Hope Center Waukesha	2023	3,504.00		504.00
	*Offset by grant funding 23	2024	3,504.00		
02-4275-275	Lutheran Social Services	2023	3,000.00		3,000.00
		2024	3,000.00		
02-4280-280	Lutherdale	2023	1,200.00		1,200.00
		2024	1,200.00		

Proposed 2024 Budget

02-4290-290	Women's Center	2023		2,880.00		2,880.00
		2024		2,880.00		
TOTAL BENEVOLENCES						
Budgeted		2023		110,982.07		103,982.08
		2024		106,831.23	14%	
	Transfers to Deficit Reduction Fund					8,102.31
	Transfer to Capital Improvement Fund					1,270.90
	F1 Total Expense	2023		771,536.01		720,604.24
	F1 Total Expense	2024		802,060.20		
2024	F1 Total Income	2024		773,496.83		
2024	F1 Net	2024		(28,563.37)		